

**AGENDA  
REGULAR COUNCIL MEETING  
Wednesday, December 10, 2025 @ 6:00 PM  
Council Chambers, 1 Parklane Drive, Strathmore AB**

Page

**1. CALL TO ORDER**

**2. CONFIRMATION OF AGENDA**

**3. CLOSED MEETING**

3.1. Council CAO Dialogue – Advice from officials – ATIA S. 29(1)(b)(iii)

3.2. Legal Update – Advice from officials – ATIA S. 29(1)(a)

**4. PUBLIC HEARING**

**5. PUBLIC COMMENTS**

Members of the public are welcome to provide comments regarding items on the agenda in person during the Council meeting, virtually, or in writing. Should you wish to provide public comments virtually or in writing, please fill out the Request to Speak at a Council Meeting form that can be located on the Town's website and submit it to: [LSAdmin@strathmore.ca](mailto:LSAdmin@strathmore.ca) by the end of the day on the Sunday before the Council meeting. In order to ensure procedural fairness, Council requests that the public refrain from speaking on items that have been or will be heard through a public hearing process.

**6. DELEGATIONS**

Members of the public and community organizations are welcome to attend a Regular Council Meeting as a delegation to present an item to Town Council for consideration. If you are interested in attending as a delegation please fill out the Delegation Request form that can be located on the Town's website and submit it to: [LSAdmin@strathmore.ca](mailto:LSAdmin@strathmore.ca) by noon, seven (7) days before a Regular Council Meeting.

**7. CONSENT AGENDA**

8.1 Regular Council Meeting Minutes – December 3, 2025

9.1 Amenity Opportunity Resolution No. 234.07.25 Amendment

9.2 2026 and 2027 United Way Funding Memorandum of Understanding

9.3 RCMP Watch Clerks Multi-Year Funding Memorandum of Agreement

9.4 Land Use Agreement Extension (3 Parklane Drive)

11.2.1 Strathmore Municipal Library Board Minutes – October 21, 2025

11.2.2 WADEMSA CAO Report on Call Volumes to October 2025

12.1 Letter from Minister of Public Safety and Emergency Services

**8. CONFIRMATION OF MINUTES**

8.1. Regular Council Meeting Minutes – December 3, 2025

[Agenda Item - AIR-25-279 - Pdf](#)

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**9. BUSINESS**

9.1. Amenity Opportunity Resolution No. 234.07.25 Amendment

[Agenda Item - AIR-25-270 - Pdf](#)

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9.2. 2026 and 2027 United Way Funding Memorandum of Understanding

[Agenda Item - AIR-25-272 - Pdf](#)

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9.3.	RCMP Watch Clerks Multi-Year Funding Memorandum of Agreement <a href="#">Agenda Item - AIR-25-275 - Pdf</a>	28 - 35
9.4.	Land Use Agreement Extension (3 Parklane Drive) <a href="#">Agenda Item - AIR-25-273 - Pdf</a>	36 - 43
9.5.	Water Source & Storage <a href="#">Agenda Item - AIR-25-257 - Pdf</a>	44 - 77
<b>10.</b>	<b>BYLAWS</b>	
<b>11.</b>	<b>COUNCILLOR INFORMATION &amp; INQUIRIES</b>	
11.1.	QUESTIONS BETWEEN COUNCILLORS AND COUNCIL STATEMENTS	
11.2.	BOARD AND COMMITTEE REPORTS	
11.2.1.	Strathmore Municipal Library Board Minutes – October 21, 2025 <a href="#">Strathmore Municipal Library Board Minutes – October 21, 2025</a>	78 - 80
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11.3.	QUESTION AND ANSWER PERIOD	
11.4.	ADMINISTRATIVE INQUIRIES	
11.5.	NOTICES OF MOTION	
<b>12.</b>	<b>CORRESPONDENCE</b>	
12.1.	Letter from Minister of Public Safety and Emergency Services <a href="#">Letter from Minister of Public Safety and Emergency Services</a>	83 - 84
<b>13.</b>	<b>ADJOURNMENT</b>	



# Request for Decision

**To:** Council

**Staff Contact:** Kevin Scoble, Chief Administrative Officer

**Date Prepared:** December 3, 2025

**Meeting Date:** December 10, 2025

**SUBJECT:** Regular Council Meeting Minutes – December 3, 2025

**RECOMMENDATION:** THAT Council adopt the December 3, 2025 Regular Council Meeting Minutes as presented in Attachment I.

## STRATEGIC PRIORITIES:



Affordable  
Living



Climate  
Resiliency



Community  
Development



Community  
Wellness



Economic  
Development



Financial  
Sustainability

## HOW THE STRATEGIC PRIORITIES ARE MET:

N/A

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## SUSTAINABILITY

### ECONOMIC SUSTAINABILITY:

N/A

### SOCIAL SUSTAINABILITY:

N/A

### ENVIRONMENTAL SUSTAINABILITY:

N/A

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**IMPLICATIONS OF RECOMMENDATION:****GENERAL:**

Pursuant to Section 208(1)(iii) of the *Municipal Government Act*, the minutes of the December 3, 2025 Regular Council Meeting are given to Council for adoption.

**ORGANIZATIONAL:**

N/A

**OPERATIONAL:**

N/A

**FINANCIAL:**

N/A

**POLICY:**

N/A

**IMPLEMENTATION:**

N/A

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**BACKGROUND:**

N/A

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**KEY ISSUE(S)/CONCEPT(S):**

N/A

**DESIRED OUTCOMES:**

N/A

**COMMUNICATIONS:**

Once signed, the December 3, 2025 Regular Council Meeting Minutes will be posted on the Town's website.

**ALTERNATIVE ACTIONS/MOTIONS:**

1. Council may adopt the recommended motion.
2. Council may provide further direction regarding the Regular Council Meeting Minutes.

**ATTACHMENTS:**

[Attachment I: REGULAR COUNCIL - 03 Dec 2025 - Meeting Minutes](#)

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Veronica Anderson, Legislative Services Officer

Approved  
- 05 Dec  
2025



# MINUTES

## REGULAR COUNCIL MEETING

6:00 PM - Wednesday, December 3, 2025

Council Chambers, 1 Parklane Drive, Strathmore AB

**COUNCIL PRESENT:**

Mayor Pat Fule, Councillor Claude Brown, Councillor Jim Chisholm, Councillor Matt Hyde, Councillor Melissa Langmaid, Councillor Richard Wegener, and Deputy Mayor Brent Wiley

**STAFF PRESENT:**

Kevin Scoble (Chief Administrative Officer), Jamie Dugdale (Director of Infrastructure, Operations, and Development Services), Mark Pretzlaff (Director of Community and Protective Services), Kara Rusk (Director of Strategic, Administrative, and Financial Services), and Johnathan Strathdee (Manager of Legislative Services)

**1. CALL TO ORDER**

Mayor Fule Called the December 3, 2025 Regular Council Meeting to order at 6:00 p.m.

**Traditional Land Acknowledgement for the First Meeting in December (Niistaakiisom)**

We honour all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries. We acknowledge that the ancestral and traditional lands on which we gather are Land of the Blackfoot Confederacy and Treaty 7 territory, a traditional meeting ground for many Indigenous peoples, and in particular our neighbors, Siksika Nation on whose traditional territory we work, live, and play, and on whose traditional territory we stand and where Strathmore resides.

**2. CONFIRMATION OF AGENDA**

**Resolution No. 327.12.25**

Moved by Councillor Chisholm

THAT Council adopt the December 3, 2025 Regular Council Meeting Agenda as presented.

**FOR:** Mayor Fule, Councillor Brown, Councillor Chisholm, Councillor Hyde, Councillor Langmaid, Councillor Wegener, and Councillor Wiley

**AGAINST:** None.

**CARRIED**

**3. CLOSED MEETING**

**Resolution No. 328.12.25**

Moved by Councillor Chisholm

THAT Council move In Camera to discuss items related to section 29(1)(b)(iii) and 29(1)(a) of the *Access to Information Act* at 6:02 p.m.

**FOR:** Mayor Fule, Councillor Brown, Councillor Chisholm, Councillor Hyde, Councillor Langmaid, Councillor Wegener, and Councillor Wiley

**AGAINST:** None.

**CARRIED**

**3.1. Council CAO Dialogue – Advice from officials – ATIA S. 29(1)(b)(iii)**

**3.2. Water License – Advice from officials – ATIA S. 29(1)(a)**

**Resolution No. 329.12.25**

Moved by Councillor Langmaid

THAT Council move out of Camera at 7:04 p.m.

**FOR:** Mayor Fule, Councillor Brown, Councillor Chisholm, Councillor Hyde, Councillor Langmaid, Councillor Wegener, and Councillor Wiley

**AGAINST:** None.

**CARRIED**

**Resolution No. 330.12.25**

Moved by Councillor Langmaid

THAT Council take a 5-minute recess.

**FOR:** Mayor Fule, Councillor Brown, Councillor Chisholm, Councillor Hyde, Councillor Langmaid, Councillor Wegener, and Councillor Wiley

**AGAINST:** None.

**CARRIED**

Mayor Fule reconvened the meeting at 7:09 p.m.

**Resolution No. 331.12.25**

Moved by Councillor Langmaid

THAT Council adopt the recommended motion in closed meeting item Water Licence - Advice from officials - ATIA S. 29(1)(a);

AND THAT the details of the discussion remain confidential pursuant to Sections 19, 28, 29, and 32 of the *Access to Information Act* until a mutually agreed upon date between the two parties.

**FOR:** Mayor Fule, Councillor Brown, Councillor Chisholm, Councillor Hyde, Councillor Langmaid, Councillor Wegener, and Councillor Wiley

**AGAINST:** None.

**CARRIED**

**4. PUBLIC HEARING**

None.

**5. PUBLIC COMMENTS**

None.

**6. DELEGATIONS**

None.

**7. CONSENT AGENDA**

**Resolution No. 332.12.25**

Moved by Councillor Brown

THAT Council adopt the recommendations of the following agenda reports by an omnibus motion:

- 8.1 Regular Council Meeting Minutes – November 17, 2025
- 8.2 Regular Council Meeting Minutes – November 19, 2025
- 8.3 Regular Council Meeting Minutes – November 20, 2025
- 8.4 Regular Council Meeting Minutes – November 25, 2025
- 9.1 Council Meeting Schedule Amendment – December 2025
- 9.2 Corporate Quarterly Report – Q3 2025
- 11.2.1 WADEMSA – September 22, 2025 – Meeting Minutes
- 11.2.2 WADEMSA – October 2, 2025 – Meeting Minutes
- 11.2.3 WADEMSA – October 15, 2025 – Meeting Minutes
- 11.2.4 Wheatland Housing Management Body – October 16, 2025  
– Meeting Minutes



12.1 Congratulatory Letters from Golden Hills School Division

12.2 Congratulatory Letters from Standard General Calgary

**FOR:** Mayor Fule, Councillor Brown, Councillor Chisholm, Councillor Hyde, Councillor Langmaid, Councillor Wegener, and Councillor Wiley

**AGAINST:** None.

**CARRIED**

## **8. CONFIRMATION OF MINUTES**

### **8.1. Regular Council Meeting Minutes – November 17, 2025**

The following motion was adopted by the consent agenda:

THAT Council adopt the November 17, 2025 Regular Council Meeting Minutes as presented in Attachment I.

### **8.2. Regular Council Meeting Minutes – November 19, 2025**

The following motion was adopted by the consent agenda:

THAT Council adopt the November 19, 2025 Regular Council Meeting Minutes as presented in Attachment I.

### **8.3. Regular Council Meeting Minutes – November 20, 2025**

The following motion was adopted by the consent agenda:

THAT Council adopt the November 20, 2025 Regular Council Meeting Minutes as presented in Attachment I.

### **8.4. Regular Council Meeting Minutes – November 25, 2025**

The following motion was adopted by the consent agenda:

THAT Council adopt the November 25, 2025 Regular Council Meeting Minutes as presented in Attachment I.

## **9. BUSINESS**

### **9.1. Council Meeting Schedule Amendment – December 2025**

The following motion was adopted by the consent agenda:

THAT Council direct Administration to change the meeting scheduled on December 10, 2025 at 6:00 p.m. in Council Chambers from a Committee of the Whole to a Regular Council Meeting to be held at 6:00 p.m. in Council Chambers;

AND THAT Council direct Administration to cancel the Regular Council Meeting on December 17, 2025 at 6:00 p.m. in Council Chambers.

AND THAT Council confirm the Town of Strathmore Meeting Schedule for November 5, 2025 to October 28, 2026 as presented in Attachment I.

**9.2. Corporate Quarterly Report – Q3 2025**

Councillor Chisholm excused himself from the meeting at 7:12 p.m., due to a potential conflict of interest under *Municipal Government Act* Sec. 170(1)(b).

Councillor Brown excused himself from the meeting at 7:12 p.m., due to a potential conflict of interest under *Municipal Government Act* Sec. 170(1)(b).

**9.3. Community Improvement Program (CIP) Funding Recommendations**

**Resolution No. 333.12.25**

Moved by Councillor Wiley

THAT Council approve funding in the amount of \$3,387.34 to the Sacred Heart Parish Catholic Church through the Community Improvement Program.

**FOR:** Mayor Fule, Councillor Hyde, Councillor Wegener, and Councillor Wiley

**AGAINST:** Councillor Langmaid

**CARRIED**

Councillor Chisholm rejoined the meeting at 7:17 p.m.

Councillor Brown rejoined the meeting at 7:17 p.m.

**Resolution No. 334.12.25**

Moved by Councillor Langmaid

THAT Council direct Administration to draft amendments to the Community Improvement Program Policy No. 7204 to identify fundraising activities as ineligible for funding through the Community Improvement Program, and to bring those amendments to a future Committee of the Whole meeting for Council to consider, in addition to the previous amendments to Community Improvement Program Policy outlined in Resolution No. 311.11.25

**FOR:** Mayor Fule, Councillor Brown, Councillor Hyde, Councillor Wegener, and Councillor Langmaid

**AGAINST:** Councillor Chisholm and Councillor Wiley

**CARRIED**

## **10. BYLAWS**

### **10.1. Land Use Bylaw Amending Bylaw No. 25-21 (209 Sixth Avenue, Strathmore) Resolution No. 335.12.25**

Moved by Councillor Langmaid

THAT Council give First Reading to Bylaw No. 25-21, being a bylaw to amend Land Use Bylaw No. 14-11;

AND THAT Council direct Administration to schedule a Public Hearing for Bylaw No. 25-21 on February 4, 2026, at 7:00 p.m. in Council Chambers.

**FOR:** Mayor Fule, Councillor Brown, Councillor Chisholm, Councillor Hyde, Councillor Langmaid, Councillor Wegener, and Councillor Wiley

**AGAINST:** None.

**CARRIED**

## **11. COUNCILLOR INFORMATION & INQUIRIES**

### **11.1. QUESTIONS BETWEEN COUNCILLORS AND COUNCIL STATEMENTS**

#### **11.1.2. Thank You to Wheatland County**

Councillor Wiley thanked Wheatland County for hosting the Town of Strathmore and the Villages on Tuesday, December 2, 2025.

#### **11.2.2 Thank You to Administration and Brentwood School Choir**

Councillor Brown thanked the Town of Strathmore's Administration for hosting the Santa Claus parade and the tree lighting event and the Brentwood Senior Choir for singing in Council Chambers.

#### **11.2.3 Thank You to Holy Cross Collegiate's Drumline**

Councillor Wiley thanked Holy Cross Collegiate's Drumline.

### **11.2. BOARD AND COMMITTEE REPORTS**

#### **11.2.1. WADMSA – September 22, 2025 – Meeting Minutes**

**11.2.2. WADEMSA – October 2, 2025 – Meeting Minutes**

**11.2.3. WADEMSA – October 15, 2025 – Meeting Minutes**

**11.2.4. Wheatland Housing Management Body – October 16, 2025 – Meeting Minutes**

**11.3. QUESTION AND ANSWER PERIOD**

**11.3.1. Strathmore Legion #10 – Appreciation**

Mayor Fule shared the Strathmore's Legion's appreciation for the Community Funding Delegation Night and wondering when the funds would be received.

Administration stated that the funding will be done in the first quarter, payments will be in January.

**11.3.2. Crosswalk Lights – Westmount School**

Mayor Fule asked who is responsible for the operation of the lights on highway 817, across from Brentwood School as the button does not activate the lights.

Administration will follow-up with this concern.

**11.3.3. Crosswalk Lights – Parklane Drive**

Councillor Langmaid mentioned the button activated crosswalk lights along Park lane drive flash constantly.

Administration is aware of the issue.

**11.3.4. Fish in Strathmore Lakes**

Councillor Chisholm asked if Strathmore Lakes would be able to have trout stocked like Kinsmen Park.

**11.4. ADMINISTRATIVE INQUIRIES**

None.

**11.5. NOTICES OF MOTION**

None.

**12. CORRESPONDENCE**

**12.1. Congratulatory Letters from Golden Hills School Division**

**12.2. Congratulatory Letters from Standard General Calgary**

**13. ADJOURNMENT**

Mayor Fule adjourned the December 3, 2025 Regular Council Meeting at 7:33 p.m.

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Mayor

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Director of Strategic, Administrative,  
and Financial Services



# Request for Decision

**To:** Council

**Staff Contact:** Kevin Scoble, Chief Administrative Officer

**Date Prepared:** November 26, 2025

**Meeting Date:** December 10, 2025

**SUBJECT:** Amenity Opportunity Resolution No. 234.07.25 Amendment

**RECOMMENDATION:** THAT Council amend Resolution No. 234.07.25 to remove:

"AND THAT Council direct Administration to undertake community engagement around the potential of Option 2;

AND THAT Council direct Administration to authorize an operating budget amendment for the community engagement in the amount of \$25,000 from the financial stabilization reserve."

## STRATEGIC PRIORITIES:



Affordable  
Living



Climate  
Resiliency



Community  
Development



Community  
Wellness



Economic  
Development



Financial  
Sustainability

## **HOW THE STRATEGIC PRIORITIES ARE MET:**

The Town maintains Financial Sustainability by ensuring responsible spending and resource use.

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## SUSTAINABILITY

### **ECONOMIC SUSTAINABILITY:**

Understanding what assets and services are most important to the community will help Council and Administration allocate funding and resources more efficiently to maximize the overall

impact on the community. This will allow for sustainable financial decision making surrounding recreational and cultural improvements, and ensuring a fiscally responsible approach when looking at investment needs in existing infrastructure, facilities, and programming.

#### **SOCIAL SUSTAINABILITY:**

While recreation and culture have the potential to address socio-demographic challenges, social sustainability is not currently applicable.

#### **ENVIRONMENTAL SUSTAINABILITY:**

Environmental sustainability is not applicable at this time.

#### **IMPLICATIONS OF RECOMMENDATION:**

##### **GENERAL:**

Staffing and department work plans are designed to support Council's strategic priorities and resolutions of Council.

##### **ORGANIZATIONAL:**

Staff works to support the implementation of Council's Strategic Plan. Plans and directions set by the previous Council may change when new Council establishes its priorities for the next four (4) years. In such cases, Administration will review and present any outdated Resolutions to Council so they can be formally rescinded or altered, and the records updated following the development of the new plan.

##### **OPERATIONAL:**

N/A

##### **FINANCIAL:**

The 2026 Operating and Capital Budget was established to align with Council's vision for Strathmore. Upon adoption of the budget on November 25, 2025 funds were not included in the capital budget to include this project.

##### **POLICY:**

N/A

##### **IMPLEMENTATION:**

Should the Resolution be amended, Administration will ensure that records are updated and required parties notified.

**BACKGROUND:**

Administration maintains a Resolution Action Log to track the status of all Council Resolutions.

On July 23, 2025 Council discussed the opportunity to support the construction of a new arena in town.

The outcome of the discussion was as follows:

Resolution No. 234.07.25

"THAT Council direct administration to bring Option #2 as presented during item 3.2 of the July 23, 2025 Regular Council Meeting Agenda, which is for the construction of an NHL sized arena along with required dressing rooms, facility operations spaces, spectator areas, and connection to Westmount School for consideration during the 2026 budget deliberation meetings;

AND THAT Council direct Administration to undertake community engagement around the potential of Option 2;

AND THAT Council direct Administration to authorize an operating budget amendment for the community engagement in the amount of \$25,000 from the financial stabilization reserve."

Community Engagement has not been actioned to date. It was not feasible to complete the study in a comprehensive format before the conclusion of last Council's term. Administration is looking for direction from Council regarding whether this resolution remains a priority of Council. If so, it is recommended that the timelines be amended.

This project did not make the Capital Budget for 2026 and, therefore, Administration would like to recommend that this resolution be amended.

**KEY ISSUE(S)/CONCEPT(S):**

For Council to consider rescinding the Resolution that directed Administration to undertake a community engagement study for the construction of a new NHL sized arena - as this item was not included in the 2026 Capital Budget that was approved on November 25, 2025.

**DESIRED OUTCOMES:**

For Council to amend Resolution No. 234.07.25.

**COMMUNICATIONS:**

N/A

**ALTERNATIVE ACTIONS/MOTIONS:**



1. THAT Council adopt the recommendation as presented.
2. THAT Council direct Administration to bring this matter to a Committee of the Whole for further discussion.
3. In the event that Council still wishes to pursue this project, THAT Resolution 234.07.25 be amended to indicate that this discussion be brought to the 2027 Budget deliberations.

"THAT Council direct administration to bring Option #2 as presented during item 3.2 of the July 23, 2025 Regular Council Meeting Agenda, which is for the construction of an NHL sized arena along with required dressing rooms, facility operations spaces, spectator areas, and connection to Westmount School for consideration during the **2027** budget deliberation meetings;

AND THAT Council direct Administration to undertake community engagement around the potential of Option 2;

AND THAT Council direct Administration to authorize an operating budget amendment for the community engagement in the amount of \$25,000 from the financial stabilization reserve."

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Mark Pretzlaff, Director of Community and Protective Services

Approved  
- 05 Dec  
2025

Kevin Scoble, Chief Administrative Officer

Approved  
- 05 Dec  
2025



# Request for Decision

**To:** Council

**Staff Contact:** Kevin Scoble, Chief Administrative Officer

**Date Prepared:** November 27, 2025

**Meeting Date:** December 10, 2025

**SUBJECT:** 2026 and 2027 United Way Funding Memorandum of Understanding

**RECOMMENDATION:** THAT Council adopt the 2026 and 2027 United Way Funding Memorandum of Understanding, as presented in Attachment I.

## STRATEGIC PRIORITIES:



Affordable  
Living



Climate  
Resiliency



Community  
Development



Community  
Wellness



Economic  
Development



Financial  
Sustainability

## HOW THE STRATEGIC PRIORITIES ARE MET:

As part of its Strategic Plan, Council has prioritized Financial Sustainability and Community Wellness. The 2026 and 2027 funding Memorandum of Understanding (MOU) between the Town and United Way of Calgary and Area provides additional financial support to enhance the social well-being of individuals and families in Strathmore.

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## SUSTAINABILITY

### **ECONOMIC SUSTAINABILITY:**

Economic sustainability is not applicable.

### **SOCIAL SUSTAINABILITY:**

Social sustainability is not applicable.

### **ENVIRONMENTAL SUSTAINABILITY:**

Environmental sustainability is not applicable.

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### **IMPLICATIONS OF RECOMMENDATION:**

#### **GENERAL:**

As part of the previous funding MOU, which expires on December 31, 2025, the United Way of Calgary and Area provided the Town with funding to enhance the social well-being of individuals and families in Strathmore.

Funding from this agreement supports programs that demonstrate value and address a need in the community.

#### **ORGANIZATIONAL:**

There are no organizational implications associated with this MOU.

#### **OPERATIONAL:**

Should Council choose not to approve this MOU, there will be a funding shortfall associated with the 2026 FCSS/United Way grant funding program.

#### **FINANCIAL:**

Should Council decide not to approve the funding MOU, there will be a funding shortfall associated with the 2026 and 2027 FCSS/United Way grant funding program.

#### **POLICY:**

Administration is in the process of reviewing and updating Family & Community Support Services Grant Program Policy No. 5102, to ensure that it aligns with current practices.

#### **IMPLEMENTATION:**

Should Council support this MOU, Administration will coordinate the signing of the agreement.

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#### **BACKGROUND:**

In 2018, a funding MOU between the Town of Strathmore and the United Way of Calgary and Area was formalized to:

1. Engage the community;
2. Facilitate collaborations;
3. Focus efforts on key social priority areas; and
4. Fund a network of programs that serve the community.

This initial funding MOU expired in December 2020 and a new agreement (January 2021 to December 2023) was signed.

Premised on strengthening individuals, families, and the community, FCSS/United Way funded programs build knowledge, skills, and healthy behavior's, improving quality of life and building capacity to prevent and deal with crisis situations should they arise.

Programs and initiatives that are supported are carried out under the FCSS Advisory Board and regulated by the Family and Community Support Services (FCSS) Act of Alberta. The FCSS Advisory Board allocates funding based on the needs of the community and evaluation criteria.

In Feb. 2024, Council approved the 2024 and 2025 United Way Funding Memorandum of Understanding that will expire on December 31, 2025.

#### **KEY ISSUE(S)/CONCEPT(S):**

The approval of the new funding MOU would provide the same level of financial support as previous agreements, and would maintain the existing framework as set out by the United Way of Calgary and Area which includes:

1. Engage the community;
2. Facilitate collaborations;
3. Focus efforts on key social priority areas; and
4. Fund a network of programs that serve the community.

Without an agreement, there would be a funding shortfall for the 2026 & 2027 FCSS/United Way grant funding program.

#### **DESIRED OUTCOMES:**

That Council supports this motion and endorses the new funding MOU.

#### **COMMUNICATIONS:**

N/A

#### **ALTERNATIVE ACTIONS/MOTIONS:**

1. Council may defeat the recommended motion.
2. Council may provide further direction.

#### **ATTACHMENTS:**

[Attachment I: United Way MOU - Strathmore - 2026-2027 Redacted](#)

Mark Pretzlaff, Director of Community and Protective Services

Approved  
- 05 Dec  
2025

Kevin Scoble, Chief Administrative Officer

Approved  
- 05 Dec  
2025

Veronica Anderson, Legislative Services Officer

Approved  
- 05 Dec  
2025

November 24, 2025

Budd Braizer  
Community & Social Development Manager  
Town of Strathmore  
680 Westchester Road  
Strathmore, AB  
T1P 1J1

**Subject: United Way MOU January 1, 2026 – December 31, 2027 Funding**

Dear Budd,

I am pleased to let you know that United Way of Calgary and Area has approved multi-year funding to Town of Strathmore in the annual amount of \$44,290.00 in support of the Strathmore Programs.

Funding will be disbursed in annual payments each June from 2026 to 2027. Funds will be disbursed to the community as per the terms outlined in the Memorandum of Understanding and Contribution Agreement. At the end each year, we will inform you of the timelines and expectations for submitting reports on this funding. In the meantime, your agency liaison will be in contact with you as part of our monitoring and stewardship processes.

Please sign the enclosed statement of agreement and return it to United Way via email at [fundingagreement@calgaryunitedway.org](mailto:fundingagreement@calgaryunitedway.org) or via mail to Christina Welch, Manager Legal and Compliance by December 15, 2025. Please make copies to the signed agreement for your records.

If you have any questions or concerns, please contact Susan Brooke, VP Community Impact and Partnerships at 403-410-1933. Thank you for helping United Way build stronger communities through the programs your organization provides.

Sincerely,

ATIA Sec. 20(1)

Susan Brooke  
VP Community Impact and Partnerships

## Memorandum of Understanding **BETWEEN THE Town of Strathmore (“Town”) AND UNITED WAY OF CALGARY AND AREA (“United Way”)**

### **TERM**

The term of this agreement is from **January 1, 2026 to December 31, 2027** (the “Term”).

### **UNITED WAY OF CALGARY AND AREA**

The mission of United Way is to improve lives and build extraordinary communities by engaging individuals and mobilizing collective action.

In this endeavour, United Way provides the means by which a cross section of citizens and agencies join together to find collective solutions. The intention of this agreement is to support United Way and Town to:

1. Engage the community;
2. Facilitate collaboration;
3. Focus efforts on key social priority areas; and
4. Fund a network of programs that serve the community.

The primary function of this agreement is to reflect the agreement between United Way and Town to meet certain human service needs of the community. Basic to this function is United Way's annual fundraising campaign, the key element in an overall system of inter-related activities in which United Way and its partners jointly participate.

Underscoring the cooperative nature of the relationship between United Way and Town is a reciprocal commitment to communicate on matters of mutual concern and to work together to reach solutions that are in the best interest of the community as a whole.

### **TOWN OF STRATHMORE (“Town”)**

Town believes that many Town residents support United Way. Town and United Way have agreed to collaborate to build a stronger community in Town and address both immediate social issues and root causes of those issues. There are many qualified organizations in Town and area that serve the community and region. The people that these qualified organizations serve would benefit from donations made through United Way. Town residents may be willing to increase their participation and giving to United Way if they see it as a way to support stronger communities in Town and area and qualified organizations in the social services sectors.

### **IN SIGNING, UNITED WAY AGREES:**

- 1.01 To make an annual investment to the maximum amount of \$44,290.00 to Town for the Term to be disbursed in one lump sum payment each June of the Term. Town will be notified of the funding amount in the first quarter of every year. Funding is contingent upon the availability of Board approved funds each year and compliance with United Way reporting requirements. Up to \$2,500.00 of the annual United Way investment may be used for administration of the collaboration between United Way and Town. An additional \$2,500.00 of the annual United Way investment may be used for administration of the annual local United Way campaign in Town.

- 1.02 That a locally empowered group, to be known as the United Way / Town Steering Committee, will follow local approval processes to make investment recommendations based on local priorities identified by the United Way / Town Steering Committee.
- 1.03 That dollars raised locally by Town will be over and above the annual investment from United Way and will be distributed through the same decision making as 1.02.
- 1.04 To authorize the use of United Way's logo for promotional purposes as outlined by United Way logo and graphic standards guidelines.
- 1.05 To provide advisory support, when available, in marketing, community consultation and investment, and campaigning.
- 1.06 To work collaboratively with Town to establish operating guidelines for the Area Partnerships.

#### **IN SIGNING, TOWN AGREES:**

- 2.01 To ensure a minimum of five (5) people, including the Town Council's liaison appointment, serve on the United Way / Town Steering Committee and to indemnify and hold harmless the individuals from any liability that they may incur as a result of their activities and recommendations.
- 2.02 To receive an annual grant from United Way, distribute those funds to qualified organizations in Town and area and provide in a timely manner, an annual financial statement to United Way. In distributing the funds, Town will consider recommendations made by the United Way / Town Steering Committee. **The Town will validate a qualified organization prior to funding as either: a CRA registered charity, or an incorporated non-profit established for charitable purposes that is approved by United Way.**
- 2.03 To designate staff/administrative support for the Area Partnership Steering Committee who will regularly attend meetings and provide assistance as needed.
- 2.04 To work within the basic funding criteria of United Way (Attachment 4) and enter into a Letter of Agreement with recipients of funds (Attachment 1) **and incorporated non-profits require Schedule A to be included with Attachment 1.**
- 2.05 To comply with the terms outlined in the United Way's Recognition Policy (Attachment 2).
- 2.06 To ensure the United Way / Town Steering Committee conducts an annual fundraising initiative to engage the Town community in the United Way's work and comply with the United Way's Supplementary Fundraising Policy (Attachment 3).
- 2.07 To distribute the United Way annual investment within the calendar year or the year following, with the exception of administrative funds in which case Town may accumulate a maximum of \$5,000. All dollars over and above the annual investment (i.e. local campaign) will be distributed within 18 months of receipt from United Way.
- 2.08 To request recipients acknowledge United Way and Town as funders.
- 2.09 That if there are allocations to organizations that are not charitable or no longer qualified organizations under Section 2.02 or unutilized surplus funds, the Town will be responsible for CRA compliance and the redistribution of those dollars with the Steering Committee.



- 2.10 That all restrictions that apply to United Way donors regarding donor choice will apply to Town donors.
- 2.11 To work collaboratively with United Way to establish operating guidelines for the Area Community Partnerships.
- 2.12 To conduct a local Town needs assessment in conjunction with municipal planning at minimum every five years or as needed in order to determine priority areas that funding decisions made by the Area Partnership Committee will be based on.

#### **THE UNITED WAY / TOWN STEERING COMMITTEE WILL:**

- 3.01 Elect a Steering Committee Chair and Vice Chair and decide on governance structure and terms of reference.
- 3.02 Maintain a system to identify funding priorities, to invest funds based on those priorities and monitor funds.
- 3.03 Lead a funding process including advertising for proposals, reviewing proposals, developing funding criteria and decision making process and informing Town Council of funding decisions and ensuring fund recipients fulfill annual United Way's reporting requirements.
- 3.04 Work within the basic funding criteria of United Way (Attachment 4).
- 3.05 Run an annual local Town United Way campaign recruiting additional community volunteers as needed.
- 3.06 Support the United Way's campaign through the promotion of the collaboration between United Way and Town.

#### **TERMINATION:**

- 4.01 Town has the right to terminate this Agreement upon giving thirty (30) days notice in writing to United Way. United Way has the right to terminate this Agreement upon giving thirty (30) days notice in writing to Town.
- 4.02 United Way shall have the right to discontinue funds immediately and terminate this Agreement under any of the following circumstances, by giving notice in writing to Town in the event that:
  - Town fails to perform the duties and obligations which it has undertaken in this agreement.
  - Town merges with another community or changes its incorporation or CRA Qualified Donee status.
  - An illegal act is committed under this Agreement or the misuse of funds by the Town.
  - United Way becomes aware that Town has been in breach of any of the terms, conditions or reporting requirements of this agreement.

- 4.03 Upon termination of this Agreement, for any reason, the community shall:
- Return all unexpended funds received from United Way immediately. All annual campaign designations will be invested within 12 months of termination through the same decision making as 1.02
  - Within 60 days of termination, provide to the United Way an audited financial statement of the funds provided.

**[signature page below]**





# Request for Decision

**To:** Council

**Staff Contact:** Mark Pretzlaff, Director of Community and Protective Services

**Date Prepared:** December 1, 2025

**Meeting Date:** December 10, 2025

**SUBJECT:** **RCMP Watch Clerks Multi-Year Funding Memorandum of Agreement**

**RECOMMENDATION:** THAT Council approve the Memorandum of Agreement between the Town of Strathmore, Rocky View County, and Wheatland County for the RCMP Watch Clerk Program, as presented in Attachment I.

## STRATEGIC PRIORITIES:



Affordable  
Living



Climate  
Resiliency



Community  
Development



Community  
Wellness



Economic  
Development



Financial  
Sustainability

## **HOW THE STRATEGIC PRIORITIES ARE MET:**

As part of its Strategic Plan, Council has prioritized the maintenance, protection, and improvement of Community Wellness services that support optimum lifestyles for residents of Strathmore.

The RCMP Watch Clerk program allows RCMP members to increase their presence on the roads and in the community by entrusting many of their administrative duties to watch clerk staff members.

---

## SUSTAINABILITY

### **ECONOMIC SUSTAINABILITY:**

Establishing another multi-year funding agreement between the three (3) partners (Town of Strathmore, Rocky View County, and Wheatland County) with all the costs associated with the three (3) watch clerk positions to be shared between the partners. This agreement also enables the Town to assist in recruiting and retaining staff as it continues to offer a competitive salaries and benefits.

#### **SOCIAL SUSTAINABILITY:**

Social sustainability is not applicable.

#### **ENVIRONMENTAL SUSTAINABILITY:**

Environmental sustainability is not applicable.

---

#### **IMPLICATIONS OF RECOMMENDATION:**

##### **GENERAL:**

A multi-year funding agreement between the three (3) partners (Town of Strathmore, Rocky View County, and Wheatland County) has been in place since 2023.

Prior to this agreement, a series of one-year funding agreements have been in place between Wheatland County, Rocky View County, and the Town of Strathmore since 2018. With funding contingent from year to year, this contributed to a turnover of staff.

As part of the 2026 budget, Council approved an increase in the annual hours for a watch clerk to 2,080 hours or 40 hours/week, as opposed to 1,820 hours or 35 hours /week. By increasing the annual hours worked, this would align the clerks to a specific RCMP shift (A, B, C, and D).

##### **ORGANIZATIONAL:**

There would be no organizational implications.

##### **OPERATIONAL:**

If Council approves this agreement, Administration will work with all partners to ratify the agreement and work with the RCMP to formalize a schedule for the watch clerks.

##### **FINANCIAL:**

There would be no additional financial implications, as the financial implications associated with the increased hours were previously approved by Council.

##### **POLICY:**

There are no policy implications at this time.

**IMPLEMENTATION:**

Should Council support the continuation of the RCMP Watch Clerk, Administration will coordinate with Wheatland and Rocky View Counties for their annual contribution.

---

**BACKGROUND:**

In 2018, a one-year funding agreement between Wheatland County, Rocky View County (RVC), and the Town of Strathmore was finalized to fund an RCMP watch clerk for the Strathmore RCMP detachment.

A Watch Clerk is an administrative staff member who works the same shifts as constables on a particular RCMP watch. They perform a variety of administrative duties, instead of the RCMP constables; thus, allowing the RCMP members to be more visible on the roads and in the community.

These one-year funding agreements have continued since 2018 but have limited the ability of the Town to recruit and retain staff. A multi-year funding agreement would enable the Town to offer the Watch Clerks a competitive salary, benefits, and access to the Town's pension plan.

A multi-year funding agreement between the three (3) partners was established and approved by all the partners in 2023, but is set to expire on December 31, 2025.

---

**KEY ISSUE(S)/CONCEPT(S):**

- In June 2018, Council approved the funding for a permanent Watch Clerk, for the Town of Strathmore.
- A three-year funding agreement was developed and approved in 2023 that established secured funding and allowed for better recruitment and retention for these positions. In the event of a position vacancy, the reduced costs would also be split between the partners.
- Wheatland County Administration is scheduled to present the agreement on December 16, and Rocky View County Administration has indicated its support for the proposed agreement.

**DESIRED OUTCOMES:**

The desired outcome is for all the partners to approve the updated funding agreement. This will ensure a predictable funding model for these positions and allow the RCMP members to maintain their presence on the roads and in the community.

**COMMUNICATIONS:**

Administration will communicate the continuation of the program to key stakeholders and to the public.

**ALTERNATIVE ACTIONS/MOTIONS:**

1. Council may provide further direction.
2. Council may defeat the recommended motion, which could impact RCMP operations.

**ATTACHMENTS:**

[Attachment I: 2026-2029 RCMP Watch Clerk MOA](#)

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Mark Pretzlaff, Director of Community and Protective Services

Approved  
- 05 Dec  
2025

Kevin Scoble, Chief Administrative Officer

Approved  
- 05 Dec  
2025

Veronica Anderson, Legislative Services Officer

Approved  
- 05 Dec  
2025

## MEMORANDUM OF AGREEMENT

THIS AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

### BETWEEN:

#### **THE TOWN OF STRATHMORE**

a municipality pursuant to the *Municipal Government Act*, RSA 2000, c M-26  
(the “Town”)

#### OF THE FIRST PART

-and-

#### **WHEATLAND COUNTY**

a municipality pursuant to the *Municipal Government Act*  
 (“Wheatland County”)

#### OF THE SECOND PART

-and-

#### **ROCKY VIEW COUNTY**

a municipality pursuant to the *Municipal Government Act*  
 (“Rocky View County”)

#### OF THE THIRD PART

(each, a “Party” or together, the “Parties”)

**WHEREAS** the Parties desire to enter into an agreement for the joint provision of RCMP Watch Clerks for the Town of Strathmore Detachment of the Royal Canadian Mounted Police (“RCMP”);

**AND WHEREAS** the Parties wish to share equally in the costs associated with the provision of RCMP Watch Clerks.

**NOW THEREFORE** in consideration of the mutual covenants and agreements contained herein, and intending to be legally bound, the Parties agree as follows:

### **1. PURPOSE**

- 1.1. The RCMP Watch Clerks (the “Watch Clerks”) will provide administrative support services (the “Services”) to the Town of Strathmore Detachment of the RCMP and shall not exceed 3.0 full-time equivalent (FTE), with a job description as determined by the Town of Strathmore.
- 1.2. The Town of Strathmore shall advise Wheatland County and Rocky View County of any vacant positions that extend beyond three (3) months.
- 1.3. The Watch Clerks shall be considered Town of Strathmore employees and as such, will be paid under the Town of Strathmore pay band (B1-35), and will be expected to adhere to the Town of Strathmore Employee Handbook and any other applicable Town policies.



## 2. FUNDING ARRANGEMENTS

- 2.1. The total annual cost for each Watch Clerk position shall be as follows:

Year	Salary & COLA/OT	Benefits	Annual Cost (max)
2026	\$76,875.00	\$22,110.00	\$98,980.00
2027	\$80,762.00	\$22,800.00	\$97,634.00
2028	\$84,602.00	\$23,515.00	\$108,117.00
2029	\$88,062.00	\$24,122.00	\$112,185.00

- 2.2. The Parties shall equally share in all costs associated with the RCMP Watch Clerk positions including employee salaries, benefits, pension contributions, severance, overtime, training and education, and travel.
- 2.3. The Town of Strathmore will invoice Wheatland County and Rocky View County every three (3) months (January, April, July, October) for an equal share of the total costs for the Services, excluding GST. These costs will be determined based on FTE utilization and any extra duty pay incurred.
- 2.4. The cost for Services shall not exceed the maximum amount as determined by the Town's for salary and benefits, with up to an additional 3% contingency for cost-of-living allowance or overtime-related expenses, unless approved by Council for each of the Parties.

## 3. TERM

- 3.1. The term of this Agreement shall be for a period of four (4) years, commencing the January 1, 2026, and ending on December 31, 2029 (the "Term"), with an option to renew for an additional five (5) years upon written agreement of all Parties.
- 3.2. Notwithstanding Section 5 of this Agreement, any Party may terminate or suspend this Agreement, without cause, by providing ninety (90) days' written notice to the other Parties.

## 4. REPORTING AND ACCOUNTABILITY

- 4.1. Each Party shall coordinate with the Town of Strathmore RCMP Detachment Commander to prepare a written or in-person report for their respective Councils on the Watch Clerk program.

## 5. NOTICE

- 5.1. Any notice, demand, request, consent or other instrument required or permitted to be given under this Agreement must be in writing to be effective, and shall be given to the Parties at the following addresses:

if to the Town of Strathmore  
Name: Mark Pretzlaff  
Position: Director, Community & Protective Services  
E-mail: [mark.pretzlaff@strathmore.ca](mailto:mark.pretzlaff@strathmore.ca)  
Address: 1 Parklane Drive  
Strathmore, AB T1P 1K2

if to Wheatland County  
Name: Sherry Baers  
Position: General Manager of Community & Development Services  
E-mail: [sherry.baers@wheatlandcounty.ca](mailto:sherry.baers@wheatlandcounty.ca)  
Address: 242006 Range Road 243  
Wheatland County, AB T1P 2C4

if to Rocky View County  
Name: Lorraine Wesley  
Position: Manager, Enforcement Services  
E-mail: [lwesley@rockyview.ca](mailto:lwesley@rockyview.ca)  
Address: 262075 Rocky View Point  
Rocky View County, AB T4A 0X2

or to any other address as may be designated in writing by the Parties, and the date of receipt of any Notice by mailing shall be deemed conclusively to be ten (10) days after the mailing of such Notice.

## **6. INDEMNITY**

- 6.1. Notwithstanding any other provision in this Agreement or any applicable statutory provisions, neither Party shall be liable to the other for special or consequential damages or damages for losses arising directly or indirectly from any breach of this contract, fundamental or otherwise, or from any tortious acts or omissions of their respective employees or agents.

## **7. FORCE MAJEURE**

- 7.1. It is agreed between the Parties that the Parties shall not be held responsible for damages caused by the delay or failure to perform undertakings under the terms of the Agreement when the delay or failure is due to fires, strikes, floods, acts of God or the King's enemies, lawful acts of public authorities, or delays or defaults caused by common carriers, which cannot reasonably be foreseen.

## **8. ENTIRE AGREEMENT**

- 8.1. It is agreed that this written instrument embodies the entire agreement of the Parties with regard to the matters dealt with in it, and that no understandings or agreements, verbal or otherwise, exist between the Parties except as expressly set out in this Agreement.

## **9. SEVERABILITY**

- 9.1. If any provision of this Agreement is illegal or unenforceable it shall be considered separate and severable from the remaining provisions of this Agreement, and the remaining provisions shall remain in force and be binding as though the said illegal or unenforceable provisions had never been included.

## **10. BINDING AGREEMENT**

- 10.1. This Agreement shall inure to the benefit of and be binding upon the Parties hereto, and their respective heirs, executors, successors and permitted assigns.

*[The balance of this page is left intentionally blank]*

**IN WITNESS WHEREOF** the Parties hereto have executed this Agreement on the date specified on page 1 hereto.

---

**Town of Strathmore**

Mayor  
Pat Fule

---

Date

---

**Wheatland County**

Reeve  
Scott Klassen

---

Date

---

**Town of Strathmore**

Chief Administrative Officer  
Kevin Scoble

---

Date

---

**Wheatland County**

Chief Administrative Officer  
Sherry Baers

---

Date

---

**Rocky View County**

Reeve  
Sunny Samra

---

Date

---

**Rocky View County**

Chief Administrative Officer  
Reegan McCullough

---

Date



# Request for Decision

**To:** Council

**Staff Contact:** Kevin Scoble, Chief Administrative Officer

**Date Prepared:** November 30, 2025

**Meeting Date:** December 10, 2025

**SUBJECT:** Land Use Agreement Extension (3 Parklane Drive)

**RECOMMENDATION:** THAT Council authorize the Chief Administrative Officer (CAO) to sign the extension of the Land Use Agreement between the Town of Strathmore and 101288037 Saskatchewan Ltd., as presented in Attachment I.

## STRATEGIC PRIORITIES:



Affordable  
Living



Climate  
Resiliency



Community  
Development



Community  
Wellness



Economic  
Development



Financial  
Sustainability

---

## SUSTAINABILITY

### IMPLICATIONS OF RECOMMENDATION:

#### **FINANCIAL:**

There are no significant financial implications associated with this agreement extension. The terms of the arrangement will remain consistent with the original agreement.

#### **BACKGROUND:**

The Town entered into a Temporary Land Use agreement with 101288037 Saskatchewan Ltd. on June 20th, 2023. The agreement covers the parcel located at 3 Parklane Drive (Lot 3, Block 5, Plan 1611582), immediately east of the Strathmore Municipal Building. Currently, the lands are not occupied by any buildings or structures, and staff are not aware of any plans for

development in the short term. The agreement allows the Town to use the parcel for overflow parking and other similar uses during large events in exchange for the maintenance of the site. This maintenance includes mowing the site 2-3 times per year and does not create any significant operational challenges for staff. Administration has reached out to the land owner to engage them in extending the agreement. The agreement will extend the term of the contract until December 31st, 2028.

---

**KEY ISSUE(S)/CONCEPT(S):****DESIRED OUTCOMES:**

The land use agreement extension allows for the continued partnership between the Town of Strathmore and 101288037 Saskatchewan Ltd.

**COMMUNICATIONS:****ALTERNATIVE ACTIONS/MOTIONS:**

Council could choose to direct administration to let the agreement expire and not sign the extension.

**ATTACHMENTS:**

[Attachment I: Extension Agreement - Land Use and Indemnity Agreement Parklane Drive](#)

[Attachment II: Land Use and Indemnity Agreement Parklane Drive v1 - Signed Redacted](#)

---

Kara Rusk, Director of Strategic, Administrative, and Financial Services

Approved  
- 05 Dec  
2025

## EXTENSION AGREEMENT

BETWEEN:

### **THE TOWN OF STRATHMORE**

a municipality incorporated pursuant to the  
*Municipal Government Act*, RSA 2000, c M-26

OF THE FIRST PART

-and-

### **101288037 SASKATCHEWAN LTD.**

A corporation incorporated pursuant to the  
*Saskatchewan Business Corporations Act*, having its  
office at  
PO Box 992, Estevan, Saskatchewan S4A 2A7  
(the "Owner")

OF THE SECOND PART

(each, a "Party" or together, the "Parties")

This EXTENSION AGREEMENT (the "Extension") is effective as of December 31, 2025 (the "Effective Date").

WHEREAS the Parties entered into a Temporary Land Use Agreement on June 20, 2023 (the "Land Use Agreement");

AND WHEREAS the Parties hereby agree to extend the term of the Land Use Agreement in accordance with the terms of the Land Use Agreement as well as the terms provided herein;

NOW THEREFORE, in consideration of the mutual covenants contained herein and for other good and valuable consideration, the receipt of which is hereby acknowledged, the Parties agree as follows:

1. The Land Use Agreement, which is attached hereto as a part of this Extension, expires on December 31, 2025 (the "Expiration").
2. The Parties agree to extend the Land Use Agreement for an additional period, which will begin as of the Effective Date and will end on December 31, 2028.
3. This Extension, including the attached Land Use Agreement constitutes the entire agreement between the Parties with respect to the matters set out herein and supersedes any previous agreements or representations of any kind, whether written or oral, express or

implied. This Agreement shall not be amended except in writing with the consent of both Parties.

4. This Agreement shall inure to the benefit of and be binding upon the Parties hereto, and their respective heirs, executors, successors and permitted assigns.

IN WITNESS WHEREOF this Agreement is signed at the Town of Strathmore, in the Province of Alberta on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**TOWN OF STRATHMORE**

**101288037 SASKATCHEWAN LTD.**

\_\_\_\_\_  
Name: Kevin Scoble  
Title: Chief Administrative Officer

\_\_\_\_\_  
Name:  
Title:

## TEMPORARY LAND USE AGREEMENT

THIS AGREEMENT made as of the 29 day of June, 2023.

### BETWEEN:

#### THE TOWN OF STRATHMORE

a municipality pursuant to the *Municipal Government Act*,  
RSA 2000, c M-26 (the "Town"), having its office at  
#1 Parklane Drive, Strathmore, Alberta

OF THE FIRST PART

-and-

#### 101288037 SASKATCHEWAN LTD.

A corporation incorporated pursuant to the *Saskatchewan  
Business Corporations Act*, having its office at  
PO Box 992, Estevan, Saskatchewan S4A 2A7  
(the "Owner")

OF THE SECOND PART

WHEREAS, the Owner owns 1.5 Acres of land, more or less, situated at:

LOT 4  
BLOCK 3  
PLAN 151 0682  
Strathmore, Alberta  
(the "Land")

AND WHEREAS, the Town wishes to utilize, and the Owner agrees to make available the Land, as outlined on the diagram attached hereto as Schedule "A" (the "Premises") for use by the Town, its servants, agents, employees, contractors and guests for the purpose of parking associated with Town of Strathmore public events (the "Permitted Use").

NOW THEREFORE, the Town and the Owner (each, a "Party" and together, the "Parties"), each in consideration of the covenants and agreements of the other and intending to be legally bound, agree as follows:

1. The Owner grants to the Town, its servants, agents, employees, contractors and guests, the right on foot and/or with vehicles, machinery and/or equipment at any time and from time to time during the term of this Agreement to enter upon, use and occupy the Premises for the Permitted Use and for no other purpose. This Agreement is granted upon the following understandings:



- a. The term of this Agreement (the "Term") shall commence on the 30<sup>th</sup> day of June, 2023 and the rights hereby granted shall terminate on the 31<sup>st</sup> day of December, 2025, with an option to renew for an additional three (3) years with the written agreement of both Parties. This Term is subject always to earlier termination as provided herein;
  - b. During the Term of the Agreement, the Town shall, at its own expense, maintain the grass and weeds on the Land during the Term, to the extent necessary, to ensure that the Land adheres to the Town's own Community Standards Bylaw.
  - c. It is further agreed that the Town shall assume all liability and obligation for any and all loss, damage or injury, (including death) to persons or property that would not have happened but for this indenture or anything done or maintained by the Town hereunder. The Town shall at all times indemnify and save harmless the Owner from and against all such loss, damage or injury and all actions, suits, proceedings, costs, charges, damages, expenses, claims or demands arising therefrom or connected therewith, provided that the Town shall not be liable under this Paragraph to the extent such loss, damage or injury is contributed to or caused by the gross negligence or wilful misconduct of the Owner. This indemnity shall survive the expiration of the term of this Agreement.
  - d. This Agreement, including all covenants and conditions herein contained shall extend to, be binding upon and enure to the benefit of their heirs, executors, administrators, successors and assigns of the Owner and the Town.
  - e. The Town accepts the Premises "as is" and acknowledges that the Owner makes no representations or warranties about the Premises or its suitability for the Permitted Use.
2. Any notice, demand, request, consent or other instrument required or permitted to be given under this Agreement must be in writing to be effective, and shall be given to the parties at the following addresses:

If to the Town of Strathmore:

Jamie Dugdale  
Director of Infrastructure, Operations, & Development Services  
E-mail: [jamie.dugdale@strathmore.ca](mailto:jamie.dugdale@strathmore.ca)  
Address: Box 2280, 1 Parklane Drive  
Strathmore, AB T1P 1K2

If to 101288037 Saskatchewan Ltd.:

Blane Fichter  
E-mail: ATIA Sec. 20(1)  
Address: PO Box 992  
Estevan SK 24A 2A7

3. It is agreed that this written instrument embodies the entire agreement of the Parties with regard to the matters dealt with in it, and that no understandings or agreements, verbal or otherwise, exist between the parties except as expressly set out in this Agreement.
4. Both Parties agree to do everything necessary to ensure that the terms of this agreement take effect.

IN WITNESS WHEREOF the parties hereto have executed this Agreement on the date specified on page 1 hereto.

ATIA Sec. 20(1)

**Town of Strathmore**

Kevin Scoble

Chief Administrative Officer

June 20, 2023

Date

ATIA Sec. 20(1)

**101288037 Saskatchewan Ltd.**, by its  
duly authorized officer

Name: Blane Fichter

Title: Director

June 29, 2023

Date

## SCHEDULE "A"





# Report for Council

**To:** Mayor & Council

**Staff Contact:** Ethan Wilson, Manager of Infrastructure

**Date Prepared:** November 11, 2025

**Meeting Date:** December 10, 2025

**SUBJECT:** Water Source & Storage

**RECOMMENDATION:** Information for Council.

## STRATEGIC PRIORITIES:



Affordable  
Living



Climate  
Resiliency



Community  
Development



Community  
Wellness



Economic  
Development



Financial  
Sustainability

## **HOW THE STRATEGIC PRIORITIES ARE MET:**

This presentation to council will summarize the Town's potable water source and storage currently, and into the future, to allow for discussion on how to proceed on future water projects and over what timeline.

## SUSTAINABILITY

### **ECONOMIC SUSTAINABILITY:**

N/A

### **SOCIAL SUSTAINABILITY:**

N/A

### **ENVIRONMENTAL SUSTAINABILITY:**

Water is a finite resource, planning accordingly is necessary to ensure the Town's environmental impact is minimized so that future growth can occur unimpeded.

---

**IMPLICATIONS OF RECOMMENDATION:****GENERAL:**

The Town's current water system is sufficient for the existing population and prepares for future growth, understanding the direction of the water system into the future will allow administration to make appropriate assessments, propose future projects to council, and plan efficiently going forward.

**ORGANIZATIONAL:**

N/A

**OPERATIONAL:**

N/A

**FINANCIAL:**

None at this time, future implications are anticipated however this presentation and subsequent discussion will allow for proper planning.

**POLICY:**

All current guidelines and policies are being followed, additional policies could be implemented if desired.

**IMPLEMENTATION:**

Future steps will be determined following discussion.

---

**BACKGROUND:**

The Town of Strathmore currently holds water licenses to withdraw water from the Bow River. This water is treated by the City of Calgary and delivered to the Town via the East Calgary Regional Waterline. Storage of treated water is maintained to ensure multiple days of use is on hand, as well as sufficient volumes for fire protection purposes.

---

**KEY ISSUE(S)/CONCEPT(S):**

As the Town continues to grow, decisions will have to be made in terms of the volume of water delivered, stored, and used on a daily basis. Multiple strategies can be implemented and this presentation is intended to give council a general overview of the current status, future plans, and allow for adjustments, if desired.

**DESIRED OUTCOMES:**

Discussion on the topic will allow Administration to prepare future capital plans, operating plans, and propose future policies.

**COMMUNICATIONS:**

N/A

**ALTERNATIVE ACTIONS/MOTIONS:**

This report is for information purposes only.

**ATTACHMENTS:**

[Attachment I: 20251210 Water Source & Storage](#)

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Ethan Wilson, Manager of Infrastructure

Approved  
- 05 Dec  
2025

Jamie Dugdale, Director of Infrastructure, Operations, and Development Services

Approved  
- 05 Dec  
2025

Kevin Scoble, Chief Administrative Officer

Approved  
- 05 Dec  
2025

Veronica Anderson, Legislative Services Officer

Approved  
- 05 Dec  
2025

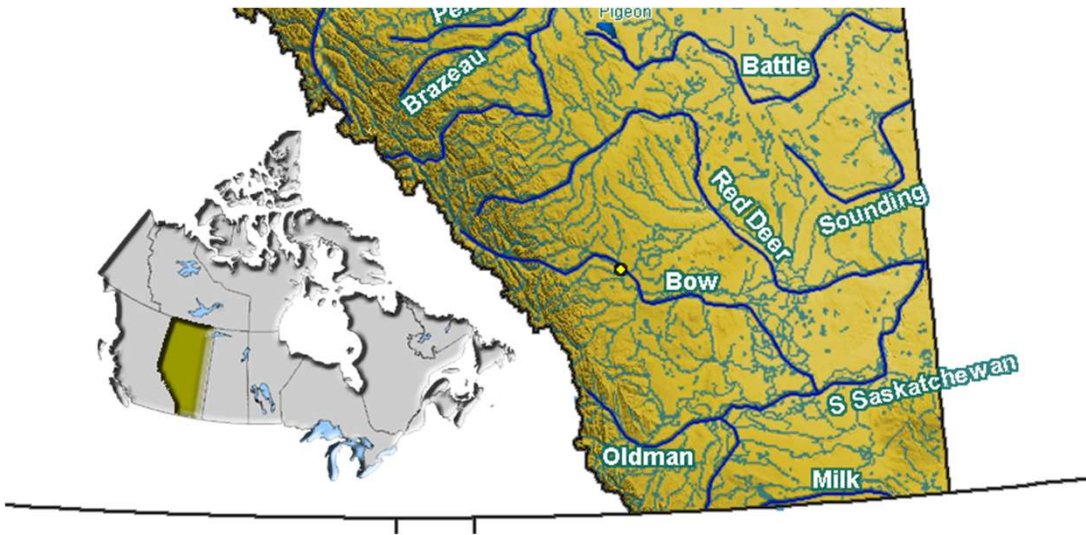


A photograph of a clear glass filled with water, sitting on a wooden surface. The background is blurred, showing indoor plants and furniture. The title 'WATER SOURCE AND STORAGE' is overlaid in large white letters on the right side of the image.

# **WATER SOURCE AND STORAGE**

Town of Strathmore  
Update to Council  
December 10, 2025

## REGIONAL GEOGRAPHY



South Saskatchewan River Basin  
including the Red Deer, Bow, and Old  
Man Watershed

Strathmore is located on the boundary of  
the Bow and Red Deer Watersheds, with  
portions of the Town flowing naturally to  
each river.



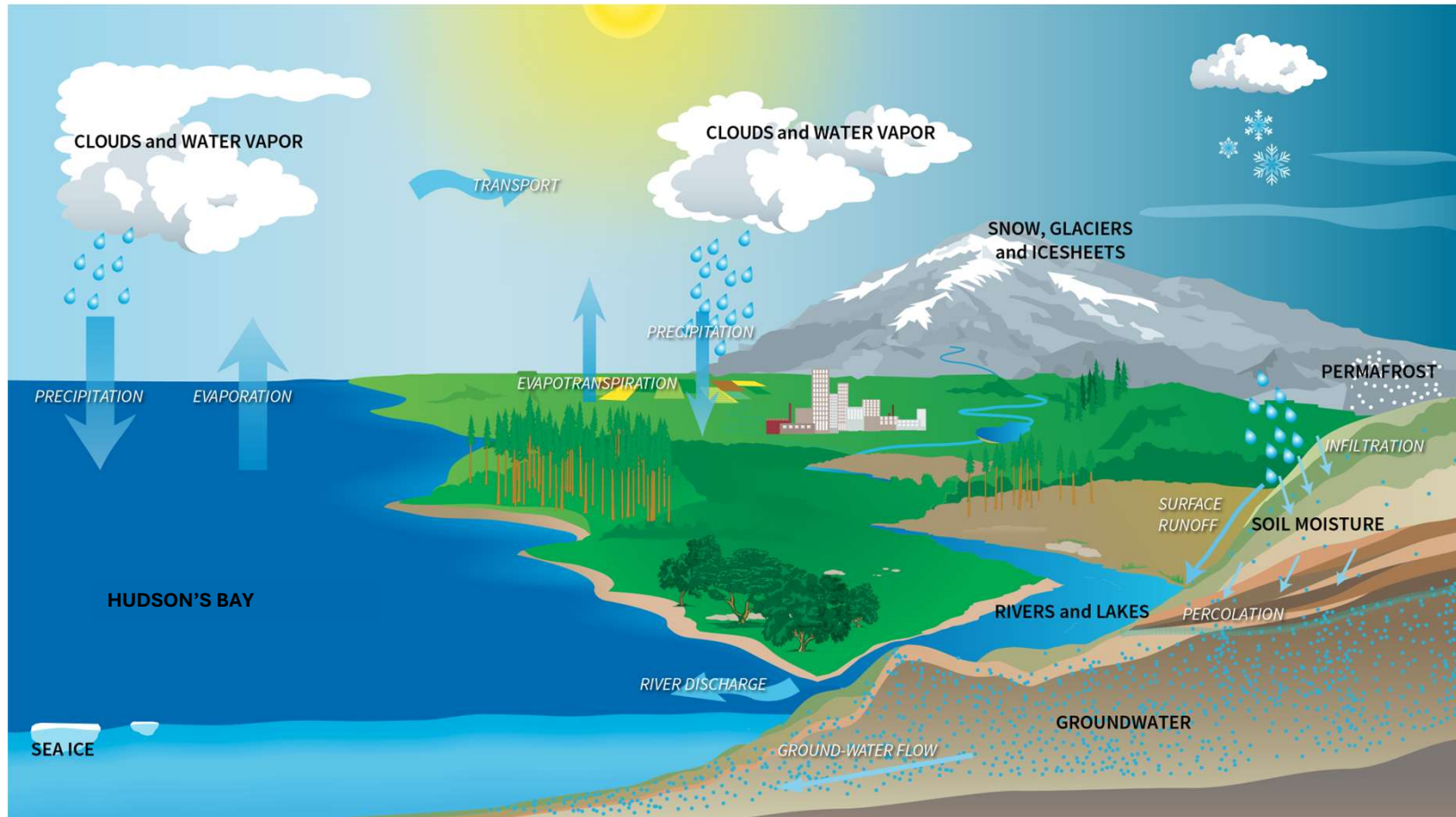


## PALLISER'S TRIANGLE

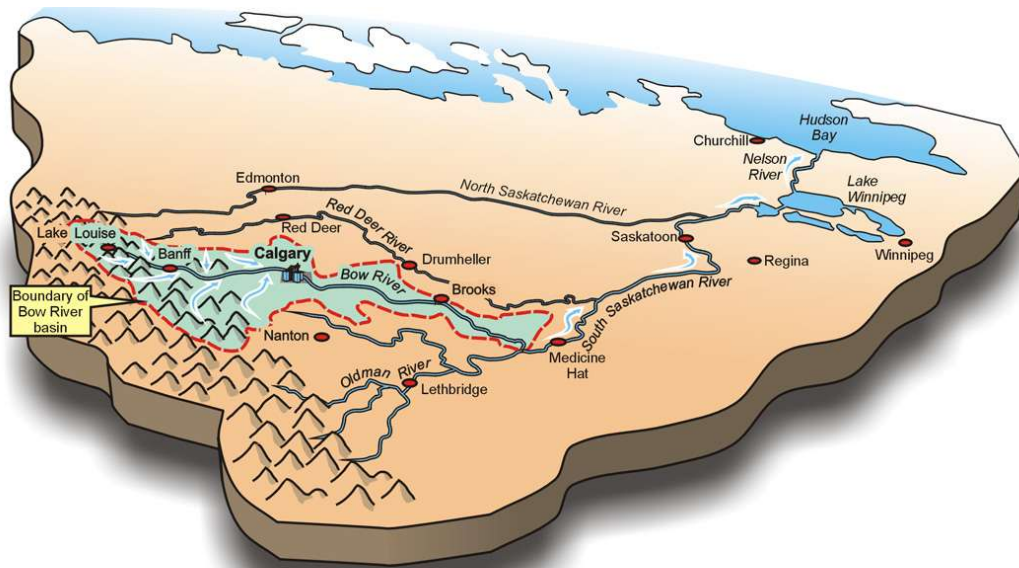
During John Palliser's British North American Expedition of 1857-1860, this was an area originally described as too arid for settlement.

Later exploration through what is now Saskatchewan and Alberta suggested that Palliser was wrong and the climate was favourable for farming. It turns out both explorations were right for the time the inspections were carried out. Climate cycles, especially precipitation, can change crop outcomes for the better at times.

[Les Henry: Palliser's famous triangle and soil zones of the Prairie provinces - Grainews](#)



# THE BOW RIVER



Normal flows of 50-300 cubic meters per second (Cochrane)

Water source for Calgary Region, including Cochrane, Airdrie, Chestermere, Strathmore

1.7M People served Daily

*(Many more served Downstream of Calgary)*

# WATER DELIVERY

Treated Water delivered via East Calgary Regional Waterline (ECRWL)

*Pros:*

- *Regional Efficiencies in Treatment*
- *Limited Water Storage Needs*

*Cons:*

- *Dependent on outside Infrastructure*
- *Single Delivery System*

Raw Water delivered via Western Irrigation District (WID)

*Pros:*

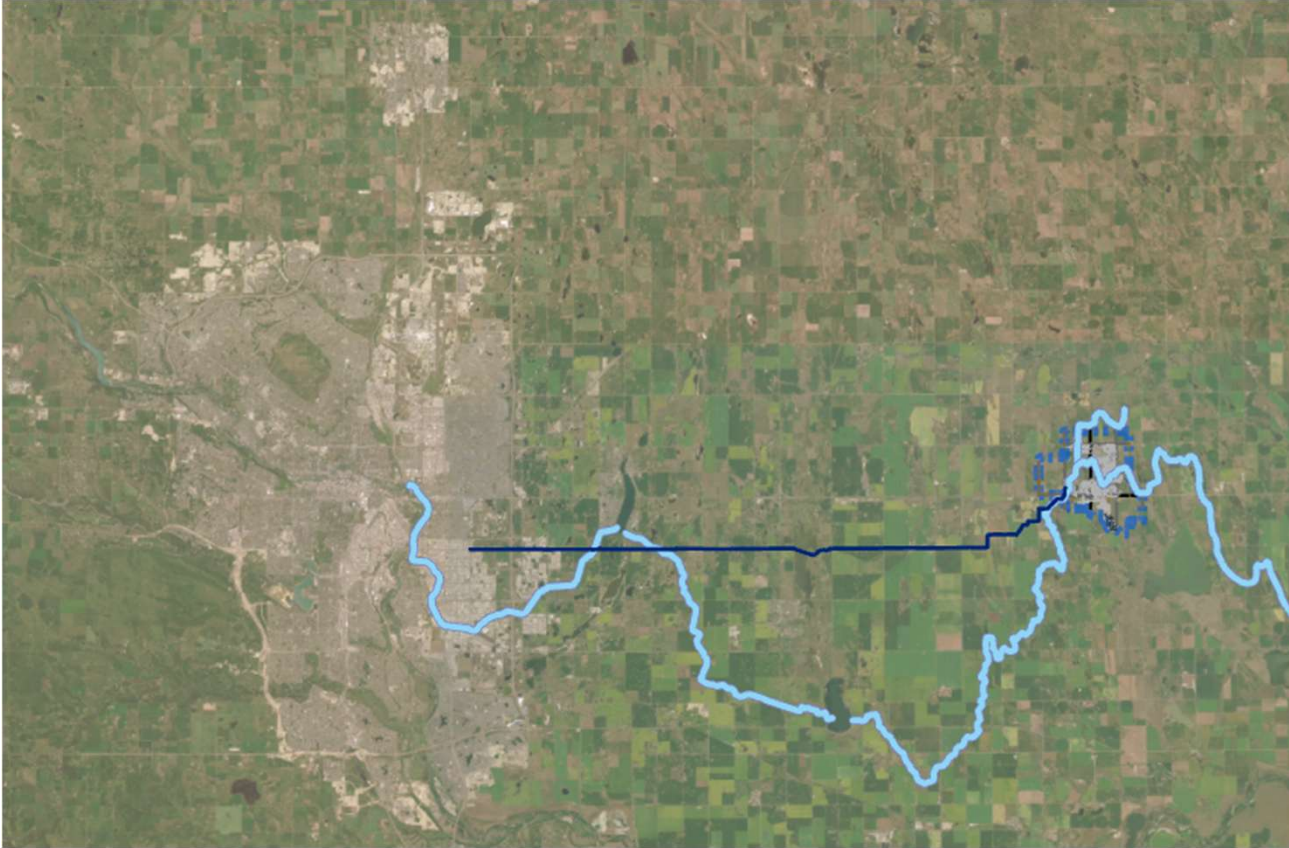
- *Independent Treatment System*

*Cons:*

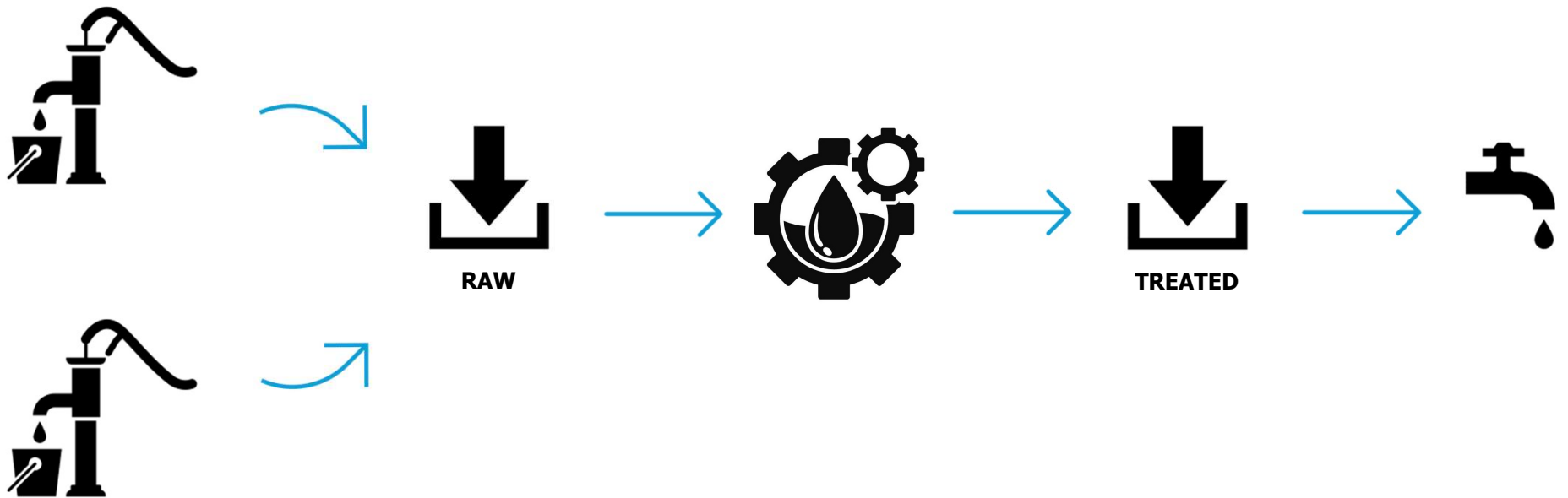
- *Large Raw Water Storage Requirement*
- *Zero Winter Water Delivery*
- *Additional Qualified Staff Required*



## WATER DELIVERY



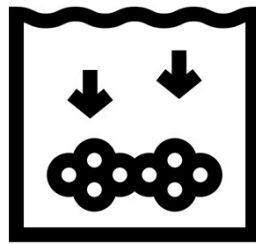
## WATER WELLS



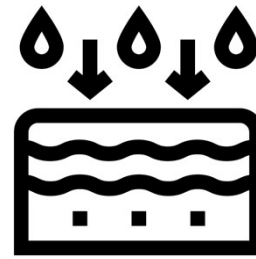
# WATER TREATMENT



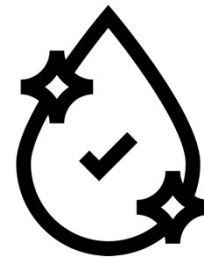
**COAGULATION**



**SEDIMENTATION**



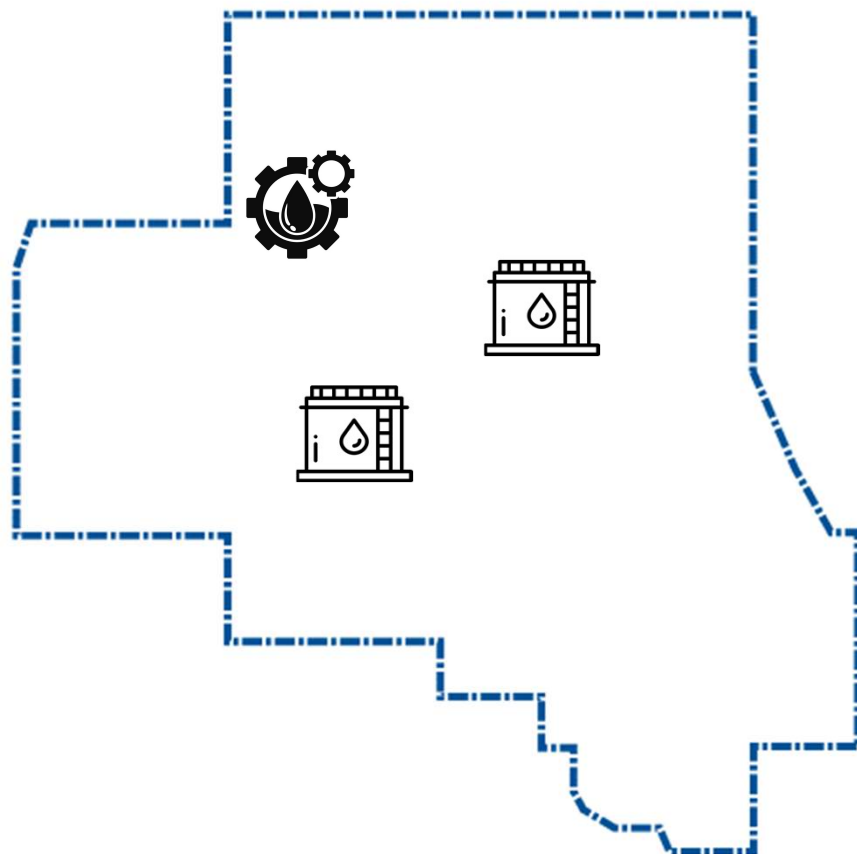
**FILTRATION**



**DISINFECTION**



**Strathmore**  
RURAL REIMAGINED



# WATER STORAGE

PRE – 2010

Brentwood Reservoir  
Westmount Reservoir

Treatment Occurs in Strathmore

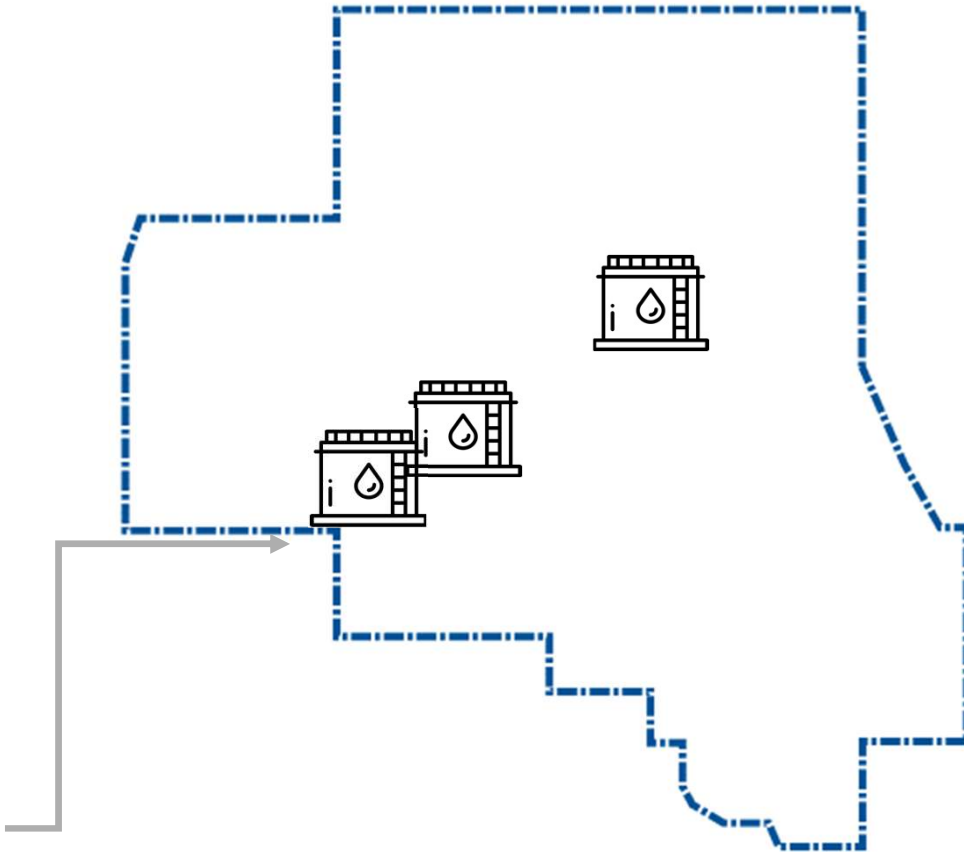


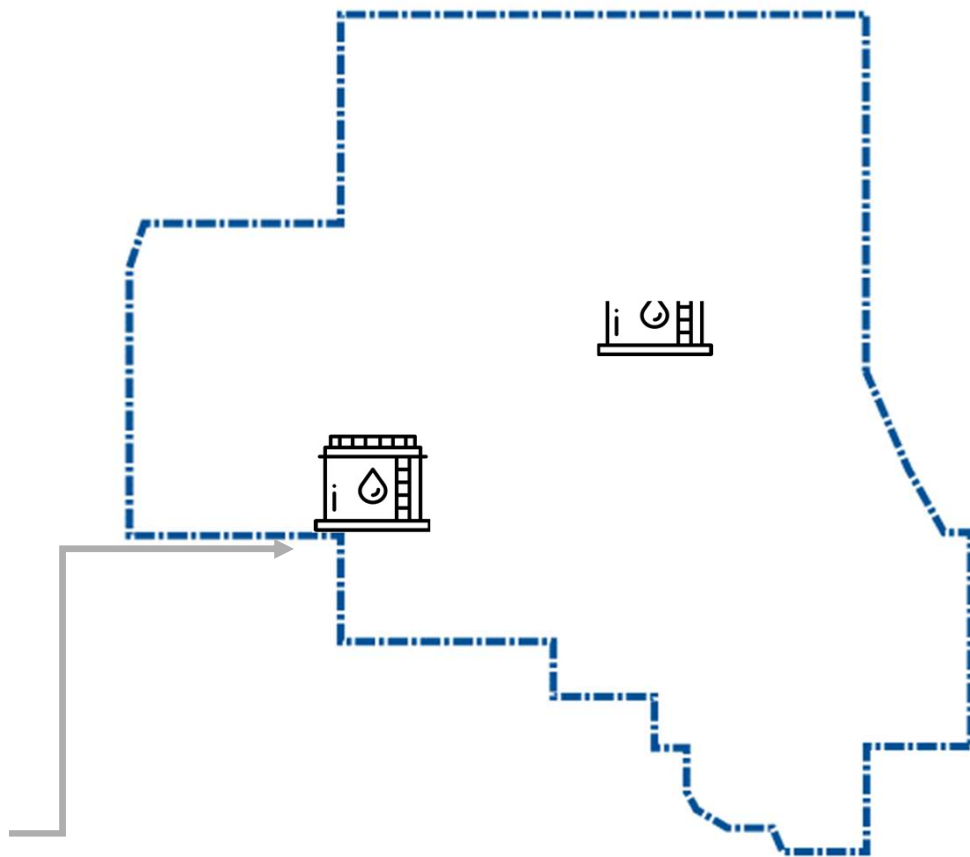
# WATER STORAGE

2010 - 2018

Brentwood Reservoir  
Westmount Reservoir  
Wildflower Reservoir

ECRWL Activated





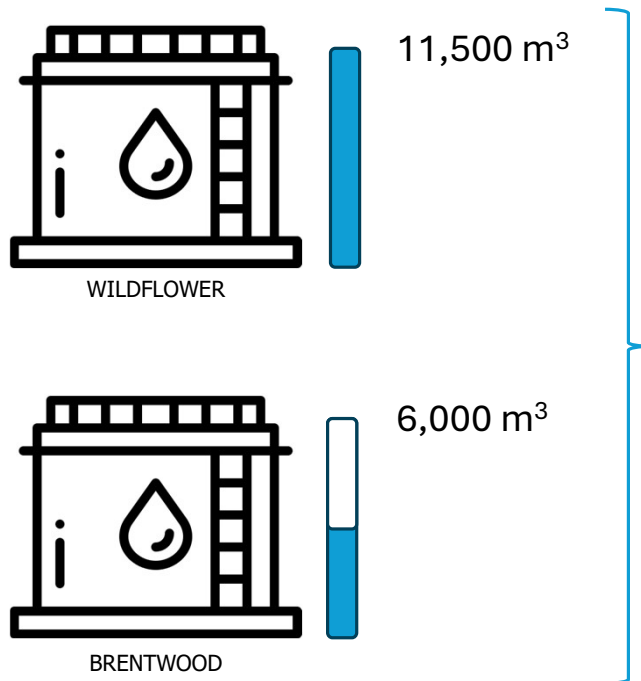
# WATER STORAGE

2019 - 2024

Brentwood Reservoir  
Wildflower Reservoir

Brentwood Operated at 50%

## CURRENT WATER STORAGE



**EFFECTIVE CAPACITY: 14,500 m³**

## WATER DEMAND

Year	2020	2021	2022	2023	2024	2025 (YTD)	3-Year Average/ MAX
ADD – Average Day Demand	3,739	3,775	3,780	4,206	3,898	4,007	<b>4,037</b>
MDD – Maximum Day Demand	6,538	7,812	7,751	7,807	7,614	7,647	<b>7,807</b>

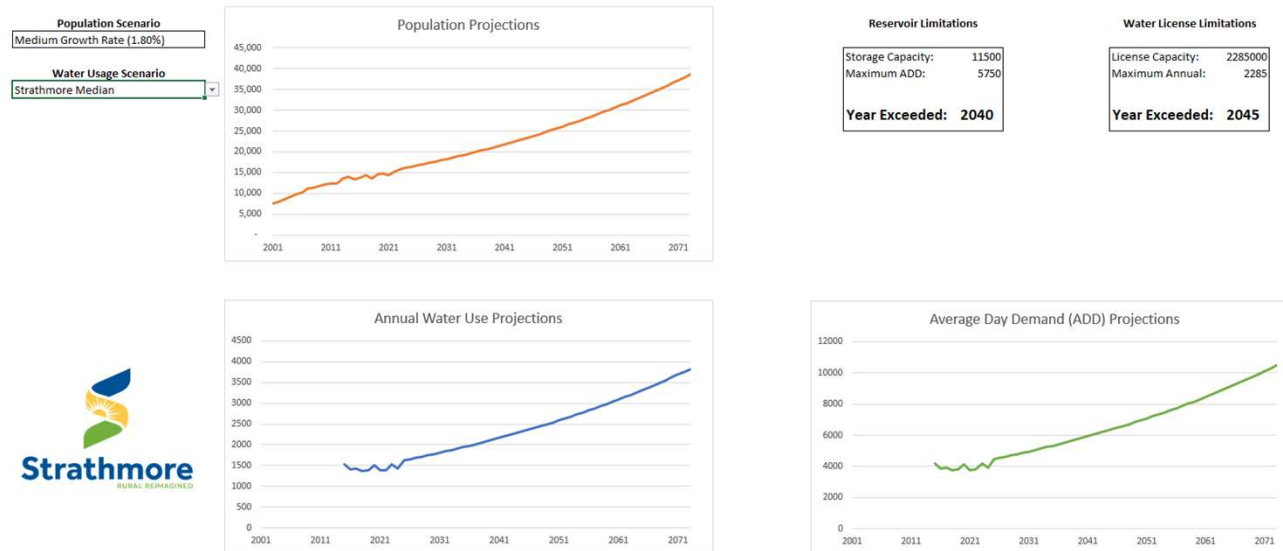
## WATER DEMAND

	3-Year Average/ MAX	Reservoir Storage Requirement	Effective Capacity (2024)	Effective Capacity (2026)	% Free Storage (2026)
ADD – Average Day Demand	<b>4,037</b>	8,074	14,500	11,500	<b>30%</b>
MDD – Maximum Day Demand	<b>7,807</b>	-	-	-	-

\*\* Storage Requirements are guided by multiple agencies, including Alberta Environment & Protected Areas, City of Calgary, and the ECRWL Agreements. The above indicates the most stringent of those guidelines.

# WATER DEMAND

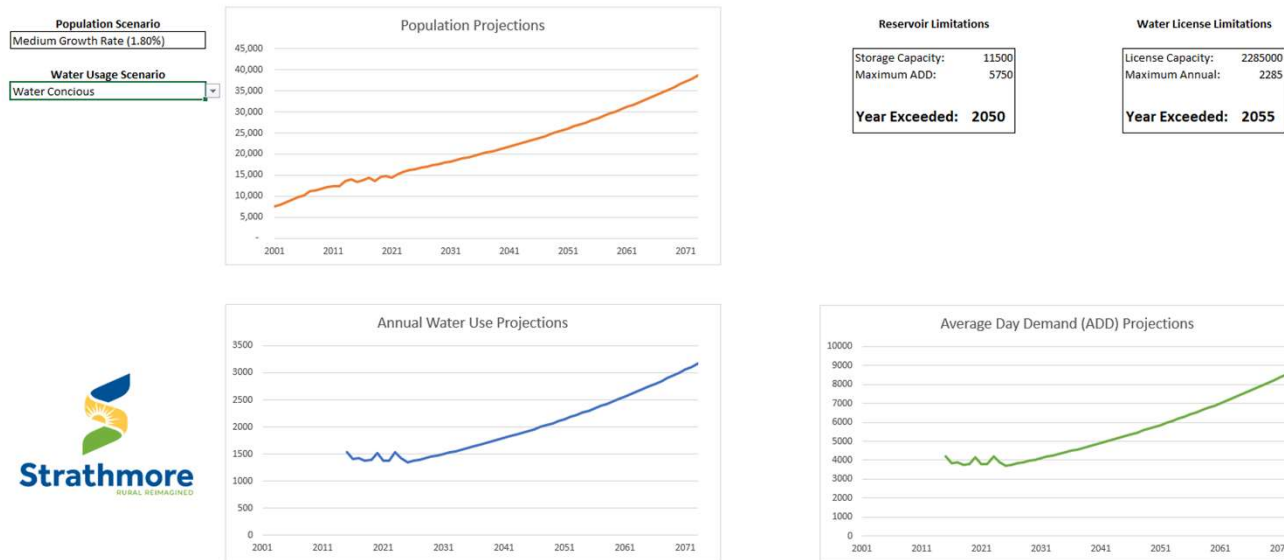
## Water Source & Storage Dashboard



\*\* Storage Requirements are guided by multiple agencies, including Alberta Environment & Protected Areas, City of Calgary, and the ECRWL Agreements. The above indicates the most stringent of those guidelines.

# WATER DEMAND

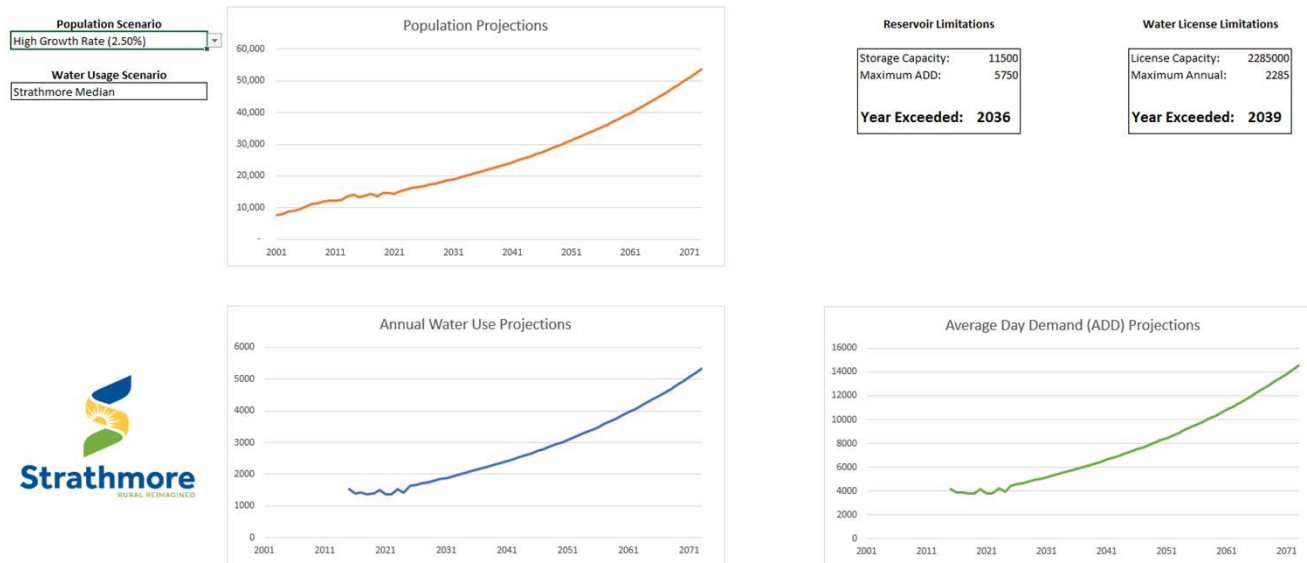
## Water Source & Storage Dashboard



\*\* Storage Requirements are guided by multiple agencies, including Alberta Environment & Protected Areas, City of Calgary, and the ECRWL Agreements. The above indicates the most stringent of those guidelines.

# WATER DEMAND

## Water Source & Storage Dashboard

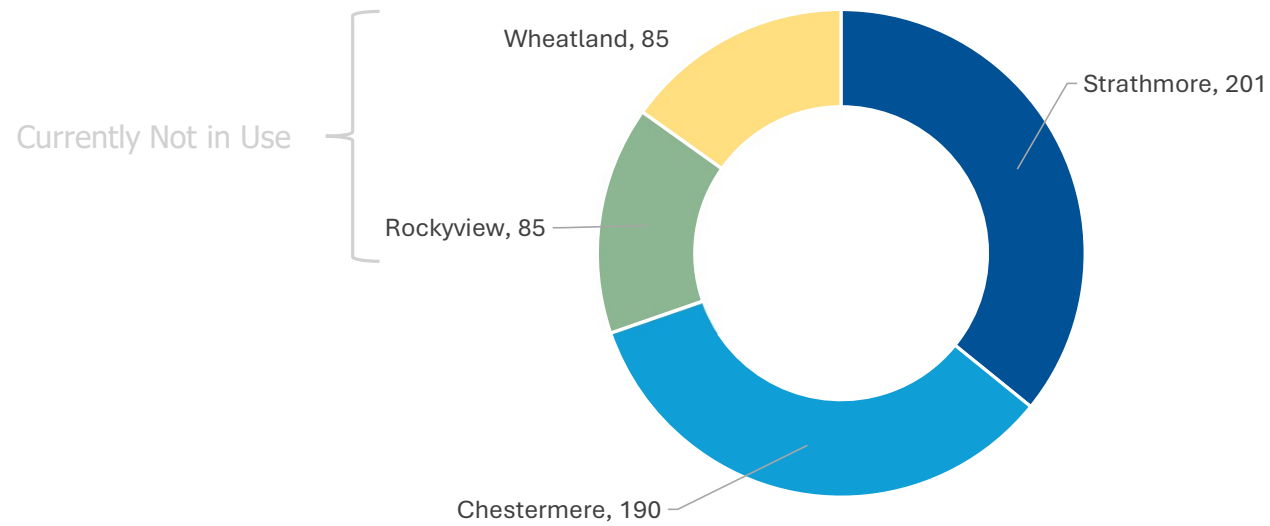


\*\* Storage Requirements are guided by multiple agencies, including Alberta Environment & Protected Areas, City of Calgary, and the ECRWL Agreements. The above indicates the most stringent of those guidelines.



# EAST CALGARY REGIONAL WATERLINE

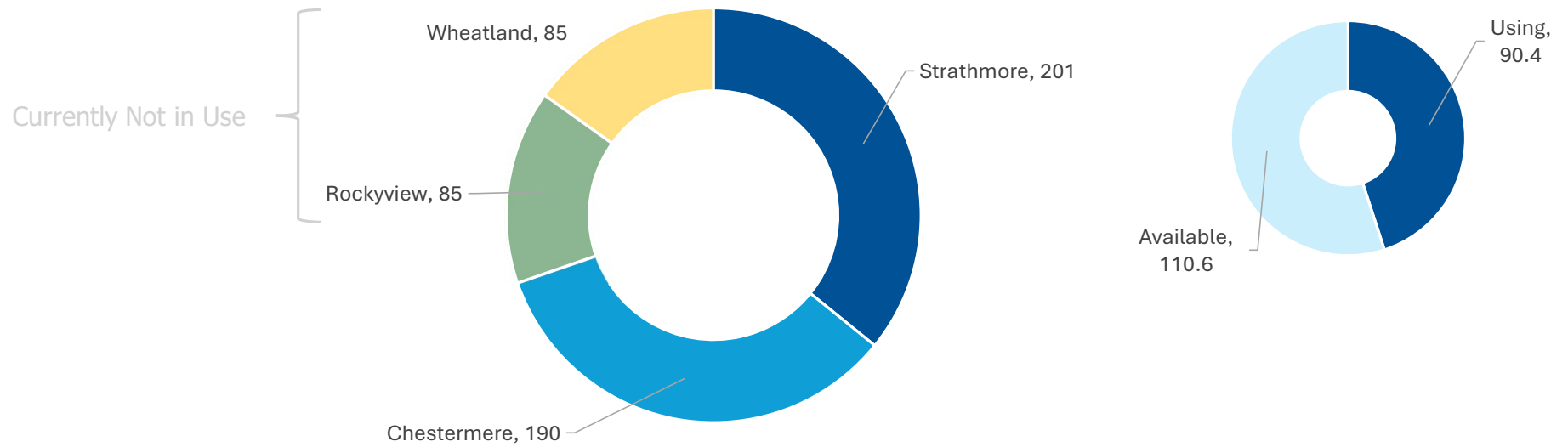
Capacity (L/s)



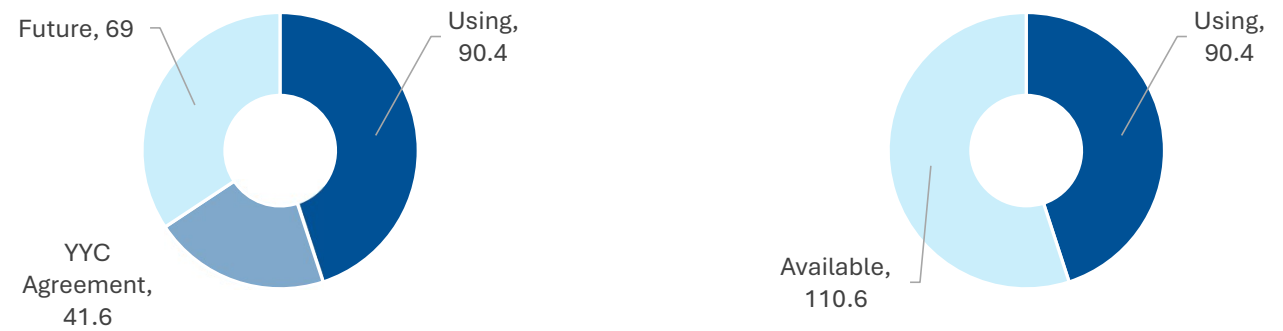
**Strathmore**  
RURAL REIMAGINED

# EAST CALGARY REGIONAL WATERLINE

Capacity (L/s)



# EAST CALGARY REGIONAL WATERLINE



\*\* Current YYC Agreement is for 2023 through 2026 in which future volumes and flow rates can be adjusted to suit the needs at that time

CURRENT STATUS

RESERVOIR  
CAPACITY



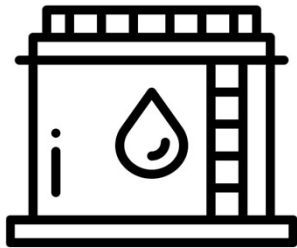
WATER LICENSE  
CAPACITY



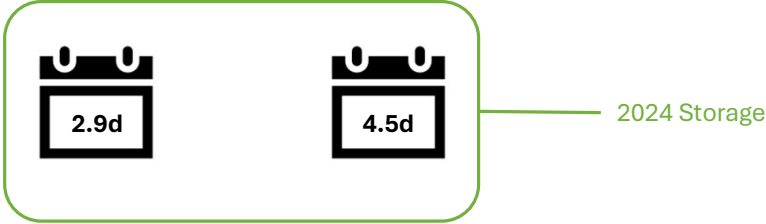
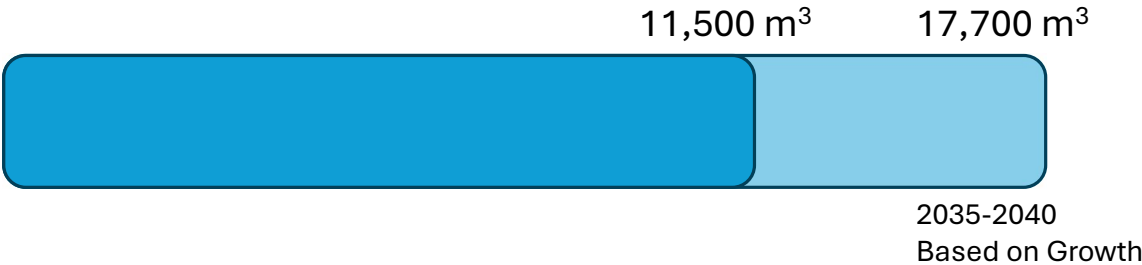
ECRWL  
CAPACITY



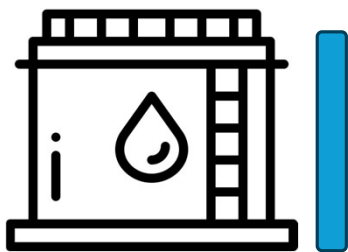
# LOOKING AHEAD



WILDFLOWER



# LOOKING AHEAD



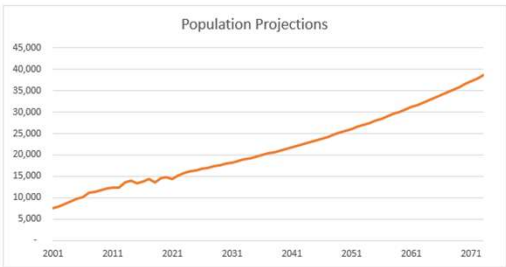
WILDFLOWER

17,700 m<sup>3</sup>

Population Scenario
Medium Growth Rate (1.80%)
Water Usage Scenario
Strathmore Median

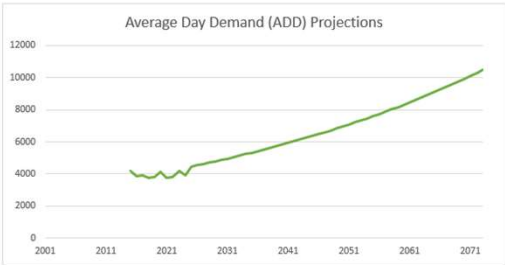
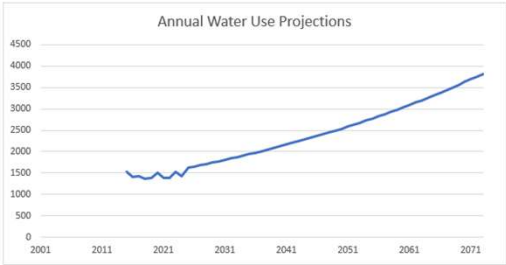


## Water Source & Storage Dashboard



Reservoir Limitations
Storage Capacity: 17700
Maximum ADD: 8850
Year Exceeded: 2064

Water License Limitations
License Capacity: 2285000
Maximum Annual: 2285
Year Exceeded: 2045



## LOOKING AHEAD

RESERVOIR  
CAPACITY



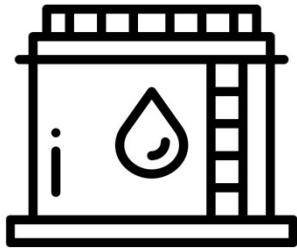
WATER LICENSE  
CAPACITY



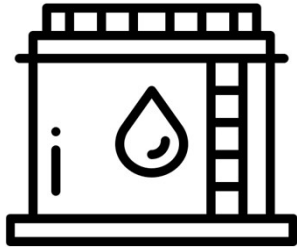
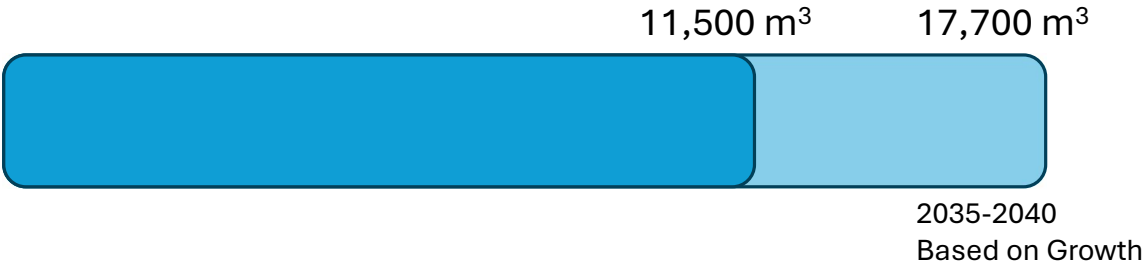
ECRWL  
CAPACITY



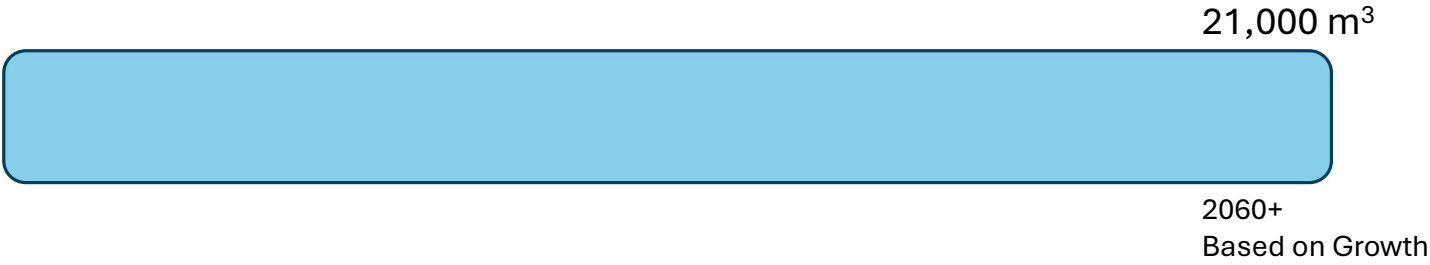
# LOOKING AHEAD



WILDFLOWER



EAST RESERVOIR





## PROTECTING OUR FUTURE WATER SUPPLY



***Alternative Water Sources***



***ECRWL Redundancy***



***Water Licensing & Acquisitions***

# PROTECTING OUR FUTURE WATER SUPPLY



## ***Water Conservation***

*Reducing the water we use*

## ***Water Reuse***

*Finding uses for Grey and Purple Water*

## ***Water Innovation***

*Creating Opportunities for Effluent Use*

## PROVIDING CLEAN WATER



### ***Qualified Operators***

*Supplying safe and clean water*

### ***Extensive Knowledge***

*A large company with valuable resources*

### ***Dually Qualified***

*Operator of the Town's Wastewater System*



CURRENT STATUS

RESERVOIR  
CAPACITY



WATER LICENSE  
CAPACITY



ECRWL  
CAPACITY





# **WATER SOURCE AND STORAGE**

Town of Strathmore  
Update to Council  
December 10, 2025

## CONFIRMED MINUTES

# Regular Meeting of the Town of Strathmore Library Board

Tuesday, October 21, 2025

6:30 P.M.

Strathmore Municipal Library Program Room

### PRESENT:

Trustee Ann Horn, Chair

Trustee Melissa Langmaid

Trustee Taura Fox Walker, Vice Chair

Trustee Lindsay Walker

Trustee Robyn Weinkauff

Director Rachel Dick Hughes

### ABSENT WITH NOTICE:

Trustee Caleigh Haworth

Trustee Sunday Adeola, Treasurer

Trustee Tammy Anderson

## 1. CALL TO ORDER & OPENING REMARKS

Trustee A. Horn called today's meeting to order at 6:46 P.M.

### RESIGNATION OF TRUSTEE

Trustee Caleigh Haworth formally resigned from her position on the Town of Strathmore Library Board.

## 2. ACKNOWLEDGEMENT

We honour and acknowledge the traditional Lands of the Blackfoot upon which we live, work, and play. We honour and respect our neighbours and friends of the traditional Blackfoot Territory and the Blackfoot Confederacy, which includes Siksika Nation, North & South Piikani Nations, and the Kainai Nation. We also acknowledge the other members of Treaty 7: the Tsuut'ina and Îyāhē Nakoda (Stoney Nakoda), which include Chiniki, Bearspaw, and Wesley First Nations. This is also the home to the Metis peoples of Battle River Territory. We acknowledge the many First Nations Metis, and Inuit who have lived in and cared for these lands for generations. We are grateful for the traditional Knowledge Keepers and Elders who are still with us today and those who have gone before us. We make this acknowledgement as an act of reconciliation and gratitude.

**3. CONFIRMATION OF AGENDA**

**Moved by Trustee R. Weinkauf**

To approve the October 21, 2025, Town of Strathmore agenda as amended.

**MOTION CARRIED**

**4. CONFIRMATION OF MINUTES OF SEPTEMBER 16, 2025, REGULAR MEETING  
(APPENDIX A)**

**Moved by Trustee R. Weinkauf**

To approve the September 16, 2025, Town of Strathmore Library Board Regular Meeting as presented.

**MOTION CARRIED**

**5. REPORTS**

5.1 Strategy & Community Fundraising Update – Rachel confirmed we raised \$13,164 to date this year

5.2 Director's Report (Appendix B) (Appendix C)

**6. NEW BUSINESS**

6.1 Budget 2026 (APPENDIX C & APPENDIX D & APPENDIX E)

**Moved by Trustee M. Langmaid**

Motion to approve the proposed 2026 Budget as presented

**MOTION CARRIED**

6.2 Welcome letter to Council (APPENDIX I)

**Moved by Trustee L. Walker**

Motion to send letter to Strathmore Council as amended.

**MOTION CARRIED**

6.3 Strategy discussion with new council

6.4 Summer Student 5 for Life

**Moved by Trustee T. Fox Walker**

Motion that the board direct the Director of Library Services to pursue summer student funding for the 5 for Life program through the Canada Summer Jobs Grant.



**MOTION CARRIED**

**7.0 CALENDAR LOOK AHEAD**

- Christmas Bonus Discussion
- Meeting with Warren Nielson (advisor at Servus) to review our investments
- No meeting in December
- Bottle Drive January 3, 2026
- Invite from Library Board and Marigold to get together with Council - date to TBD

**8.0 ADJOURNMENT**

**Moved by Trustee T. Fox Walker**

To adjourn the meeting at 9:16 P.M.

**MOTION CARRIED**

**NEXT REGULAR MEETING**

November 18, 2025

**APPENDICES**

- A 2025-09-16 MINUTES UNCONFIRMED
- B Directors Report
- C 2025-10 Library Infographic
- D 2026 budget DRAFT expenses
- E Budget 2026- DRAFT
- F 2025-10 Draft Letter to MLA re AB Munis Resolution
- G 2025-10 Draft Letter to Council re AB Munis Resolution
- H 2025-09 AB Munis Resolution Library Funding
- I 2025 -10 Welcome Letter to Council
- J MA- Municipal Councils and Library Boards Fact Sheet



WADEMSA AMBULANCE CALL VOLUMES 2013 - CURRENT														
MONTH	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	
JANUARY	272	267	287	287	297	363	339	339	348	422	318	267	260	-2.62%
FEBRUARY	219	239	281	278	265	287	293	323	363	330	307	228	208	-8.77%
MARCH	258	239	295	300	306	339	330	312	331	373	296	248	284	14.52%
APRIL	240	247	227	271	288	266	338	226	395	397	278	235	233	-0.85%
MAY	269	283	234	298	314	327	331	381	456	375	360	248	276	11.29%
JUNE	255	293	331	296	345	307	282	375	514	271	338	226	249	10.18%
JULY	262	287	317	328	358	297	331	392	510	407	298	286	291	1.75%
AUGUST	292	298	269	289	341	334	313	349	594	396	320	277	266	-3.97%
SEPTEMBER	266	282	258	311	368	297	301	395	509	370	284	222	266	19.82%
OCTOBER	232	293	270	267	331	356	336	351	464	354	270	287	259	-9.76%
NOVEMBER	227	272	287	291	319	343	339	342	473	386	302	230		
DECEMBER	269	280	274	315	348	329	335	375	503	406	278	248		
Totals	3,061	3,280	3,330	3,531	3,880	3,845	3,868	4,160	5,460	4,487	3,649	3,002	2,592	
	0.60%	7.16%	1.53%	6.04%	9.89%	-0.91%	0.60%	7.55%	31.25%	-21.69%	-22.97%	-21.56%	2.69%	
												2,524		

# WADEMSA FIRE DISPATCH CALL VOLUMES

Dispatched Calls			
Month	2024	2025	
January	165	174	5%
February	118	113	-4%
March	156	166	6%
April	176	168	-5%
May	173	179	3%
June	147	173	18%
July	206	149	-28%
August	175	195	11%
September	144	186	29%
October	154	178	16%
November			
December			
Total	1,614	1,681	4%

Answered Calls				
Month	2023	2024	2025	24/25 Difference
January	1,545	1,438	1,441	0%
February	1,270	1,293	1,223	-5%
March	1,362	1,490	1,366	-8%
April	1,531	1,322	1,456	10%
May	1,791	1,405	1,529	9%
June	1,743	1,332	1,672	26%
July	1,770	1,650	1,596	-3%
August	1,643	1,539	1,464	-5%
September	1,426	1,361	1,485	9%
October	1,400	1,413	1,354	-4%
November				
December				
Total	15,481	14,243	14,586	2%

2025	Dispatched Calls Per Dept										
Month	Carseland	Dalum	Gleichen	Hussar	Rockyford	Rosebud	Siksika	Standard	Strathmore	Wheatland West	Total
January	19	2	8	6	10	1	23	12	69	24	174
February	10	1	7	1	8	0	25	4	48	9	113
March	11	6	10	6	8	4	30	9	68	14	166
April	12	5	15	8	13	3	36	14	44	18	168
May	9	0	17	4	11	4	32	7	75	20	179
June	14	2	10	2	6	3	41	10	66	19	173
July	7	0	13	1	5	0	34	11	65	13	149
August	17	2	18	6	10	4	39	17	57	25	195
September	0	6	13	5	11	3	42	11	65	30	186
October	20	8	9	7	9	3	34	19	47	22	178
November											
December											
Totals	119	32	120	46	91	25	336	114	604	194	1,681



ALBERTA  
PUBLIC SAFETY AND EMERGENCY SERVICES

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*Office of the Minister  
Deputy Premier of Alberta  
MLA, Calgary-West*

AR 31345

June 10, 2025

His Worship Pat Fule  
Mayor  
Town of Strathmore  
1 Parklane Drive, Box 2280  
Strathmore AB T1P 1K2

Dear Mayor Fule:

Across North America, jurisdictions are increasingly recognizing the importance of reshaping the perception of police services, from being solely an arm of the state to being extensions of their communities. A key component of this paradigm shift is ensuring police accountability through greater transparency. In Alberta, the implementation of body-worn cameras (BWC) is a critical step toward enhancing transparency and accountability in policing. These devices provide an objective record of interactions, bolstering public confidence in law enforcement and reinforcing the integrity of police practices.

In 2023, I announced that all police services in Alberta under provincial jurisdiction would be required to equip their front-line officers with body-worn cameras (BWC). To support this mandate, Public Safety and Emergency Services (PSES) partnered with the Alberta Association of Chiefs of Police (AACP) to update the Alberta Provincial Policing Standards, introducing new policies governing the use of BWC. At that time, I also advised the AACP that while individual police services remain responsible for the hardware and staffing costs associated with BWC implementation, the Government of Alberta is committed to advancing a single province-wide digital evidence management system (DEMS). This system will support the secure sharing of BWC-generated digital evidence between law enforcement agencies and the Alberta Crown Prosecution Service, promoting consistency, interoperability, and efficiency across the province.

.../2

I understand that the Royal Canadian Mounted Police (RCMP) is in the final stages of its nationwide implementation of BWC, a process that will have both operational implications for front-line RCMP officers serving in contract policing jurisdictions and financial impacts for provinces and municipalities who contract for the RCMP. While the RCMP's adoption of BWC stems from a federal directive rather than changes to Alberta's provincial policing standards, I want to assure you that the Government of Alberta remains committed to the principles of fairness and equity in supporting the implementation of DEMS for BWC. As I have stated many times, I do not focus on the colour of the stripe on the uniform; what matters is that Albertans receive the policing services they need and deserve.

To this end, I am pleased to share that as part of *Budget 2025*, PSES is introducing a grant program open to municipalities with their own police service, First Nations police services, and municipalities who contract for the RCMP to be their municipal police service. The purpose of this new grant program is to offset some costs related to the implementation of a single province-wide DEMS. Under this program, your municipality may receive up to \$12,639 annually for three years, starting in fiscal year 2025-26. To be eligible to receive this funding, your municipality, working in partnership with the RCMP and your local policing committee, will be required to:

- Provide the Director of Law Enforcement with information on the RCMP BWC utilization rate planned or achieved for 2025-26, 2026-27, and 2027-28 applicable to your Municipal Police Service Agreement.

To learn more about the program as well as next steps, please have an appropriate official from your municipality contact Mr. Douglas Morgan, Executive Director of Innovation and Program Development, PSES, at [douglas.morgan@gov.ab.ca](mailto:douglas.morgan@gov.ab.ca).

I thank you for your support on this important initiative to improve transparency and accountability between police and citizens in Alberta.

Sincerely,



Honourable Mike Ellis  
Deputy Premier of Alberta  
Minister of Public Safety and Emergency Services

Attachment

cc: Deputy Commissioner Trevor Daroux, Commanding Officer, Alberta RCMP