

BYLAW NO. 25-24
THE TOWN OF STRATHMORE
IN THE PROVINCE OF ALBERTA

**A BYLAW OF THE TOWN OF STRATHMORE IN THE PROVINCE OF ALBERTA TO
DESIGNATE THE HEAT AND SET FEES AND CHARGES FOR THE PURPOSE OF
THE *ACCESS TO INFORMATION ACT AND PROTECTION OF PRIVACY ACT*.**

WHEREAS under the authority and subject of the provisions the *Access to Information Act, Statutes of Alberta, 2024 Chapter A-1.4*, referred to as ("ATIA"), and the *Protection of Privacy Act, Statutes of Alberta, 2024 Chapter P-28.5*, referred to as ("POPA"), Council is required to designate a person or group of persons as the head of local public body for the purpose of this Act;

AND WHEREAS under the authority of and subject to the provisions under the *Access to Information Act, Statutes of Alberta, 2024 Chapter A-1.4*, Council may set any fees the local body requires to be paid, which must not exceed the fees provided for in the regulations.

Now Therefore, the Council of the Town of Strathmore, in the Province of Alberta duly assembled, hereby enact as follows:

1. SHORT TITLE

- 1.1. This Bylaw may be cited as the "ATIA Bylaw."

2. DEFINITIONS

- 2.1. "Applicant" means a person who makes a request for access to a record under the ATIA;
- 2.2. "ATIA" means the *Access to Information Act, Statutes of Alberta, 2024 Chapter A-1.4*;

- 2.3. "CAO" means the person appointed as Chief Administrative Officer of the Town of Strathmore and includes any person who holds the position of CAO in an Acting capacity;
- 2.4. "Director of Strategic & Administrative Services" means the individual employed by the Town of Strathmore who oversees strategic and administrative services;
- 2.5. "Town of Strathmore" includes any board, committee or commission, panel, agency or corporation that is created or owned by the Town of Strathmore and all members of its officers of which are appointed by the Town of Strathmore.

3. DESIGNATED HEAD

- 3.1. The Director of Strategic, Administrative & Financial Services for the Town of Strathmore is appointed as Head for the purpose of the Act. In the event of the absence of the Director of Strategic, Administrative & Financial Services, the CAO or designate shall act as Head.

4. FEES

- 4.1. Where an applicant is required to pay a fee for service, the fee payable shall be in accordance with Schedule "A" of the current Town of Strathmore Fees Bylaw.

5. REPEAL

- 5.1. Bylaw No. 21-22 is hereby repealed.

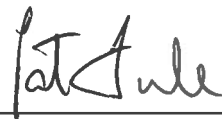
6. ENACTMENT

- 6.1. This Bylaw comes into full force and effect upon third and final reading.

READ A FIRST TIME THIS 19th day of November, 2025.

READ A SECOND TIME THIS 19th day of November, 2025.

READ A THIRD AND FINAL TIME THIS 19th day of November, 2025.



Mayor



Director of Strategic,
Administrative and Financial Services